

WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA

Tel: 01663 733068 e-mail: townclerk@whaleybridge.com

Minutes of the Town Council Meeting held at 7.30pm on Thursday 9th July 2020

Remote Meeting: Meeting ID 829-5768-2655 Meeting Password 563924

Present: Councillors: Gilmour (Chair), Bowden, Glover, Hall, Lomax, McCarthy, Pritchard, Ridgway, Smith, Swift, Taylor and Thomas.

In Attendance: 2 members of the public and Andrew Fox, Town Clerk.

C20/073 Apologies for Absence

Apologies were received from HPBC Cllrs Kath and Shannon Kate Thomson.

C20/074 Declarations of Members' Interests and Dispensation Applications

None.

C20/075 Community Police

The Police informed the Clerk that they would be on annual leave at the time of the meeting and would provide a report on their return.

C20/076 Public Participation

A member of the public wished to comment on the spread of Japanese Knotweed in Whaley Bridge. They commented that Japanese Knotweed had taken hold in the community. They continued to state that they are sure that the Council had heard of Japanese Knotweed and how serious an issue it presents as the plant had taken over the centre of town just at the bridge near the White Heart where now only the knotweed grows. They continued to state that landowners are not allowed to treat knotweed by themselves and that it is illegal to dispose of knotweed in a green bin as it is a controlled substance due to how easily it spreads. They continued to state it is in the very heart of Whaley Bridge while we are being attacked by Covid and they appreciate that funds are tight but if nothing is done the knotweed will take over the whole river and no wildlife will grow in the area. The knotweed can only be removed via injection and it needs to be treated soon before major damage is caused to the pub and local businesses who should not have to front the cost of removal. We are asking for funds to deal with the Knotweed and they hope the Council will be able to achieve something quickly to take action.

RESOLVED: To contact HPBC, DCC and the Environment Agency and that the Clerk will pursue a solution to this issue. A budget for £500 has been set for any urgent works that can be used if necessary, in the meantime. Japanese Knotweed will be placed on the agenda for the next meeting and Cllr Pritchard will bring a report regarding Japanese Knotweed for this meeting.

C20/077 Updates from County and Borough Councillors on matters of concern to the Town Council

Cllr Lomax sent a written report which is attached to the minutes.

C20/078 Minutes of previous meeting

RESOLVED: The Minutes of the last meetings of Whaley Bridge Town Council held on Thursday 11 June 2020 are a true and correct record of the meeting subject to the alteration of minute C20/062 correcting the misspelling of Furness Vale, the Chair was authorised to sign them.

C20/079 Clerk's Report

RESOLVED: To note the Clerk's report.

C20/080 Finance etc

RESOLVED: That the Accounts for Payment listed below are paid.

	Jul-20	Payments	09/07/2020
Cheque Number	Payee	Description	Amount £
Whaley Bridge Town Council			
	Salaries	Net salaries	£3,683.41
	HMRC	PAYE	£192.04
DD	TalkTalk Business	Telephone/Broadband	£32.34
DD	Trusted IT	Backup/365 Lic/Website	£125.36
	Total Gas and Power	Electric for Pavilion on behalf of the Sports Association	£38.39
	Andrew Fox	Reimburse for Zoom subscription	£14.39
	Envirolawn LTD	Pitch maintenance on behalf of SA	£360.00
	Drinkwaters	Padlock for W4W shed and NP cable ties	£47.92
	DALC	Planning in depth training	£50.00
	Chronicle Accountants	Preparing monthly payroll Nov-May	£84.00
	Alex Swift	Vision 4 Whaley Facebook adverts	£25.00
	Alex Swift	Vision 4 Whaley Facebook adverts	£17.00
	AK Products	V4W posters and Covid posters	£60.86
	Ian Kidd	Reimburse W4W shed key cutting	£8.60
	DALC	Chair Skills training	£50.00
	Fran Frodsham	Grounds maintenance, saddle planters and two hanging baskets	£2,984.00
	Shelter Maintenance	Bus Shelter Cleaning	£64.30
	Martin L Thomas	Reimburse Vistaprint NP banners	£125.36
	Mechanics Institute	New Mills U3A wrongly received	£48.00
	Whaley Bridge Town Council	Total	£8,010.97
Mechanics Institute			
	Whaley Bridge Town Council	Wages offcharge - Sweetmore/Lugg	£1,340.80
	Allison Lugg	Reimburse materials to re-open the MI	£56.02
	Allison Lugg	Acrylic for office window	£24.41

	Paintmaster 2000	Paint for MI decorating	£58.38
	Mark Sweetmore	Reimburse paint for MI decorating and materials	£116.98
	Fran Frodsham	Supply and planting of two window boxes	£320.00
DD	Gazprom	Gas	£105.47
DD	Opus Energy	Electricity	£47.39
DD	United Utilities	Water	£51.29
	Mechanics Institute	Total	£2,120.74
Sports Association			
DD	SAGE	Sage One Accounts	£21.60
654	Whaley Bridge Town Council	Wages offcharge - Sweetmore/Lugg	£489.28
DD	Water Plus	Water	£12.27
	Sports Association	Total	£523.15
	Total Expenditure	Total	£10,654.86

RESOLVED: to note the Financial Reports for June 2020 which had been circulated to all members, and the bank balances at 30th June stood at:

Whaley Bridge Town Council	£
CCLA Deposit Fund	88,000.00
Unity Trust - Current Account	60,688.42
Unity Trust - Deposit Account	31,168.72
Petty Cash	66.42
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	179,923.56
Mechanics Institute	£
Unity Trust - Current Account	19,847.58
Unity Trust - Deposit Account	28,251.39
	<hr/>
	48,098.97
Sports Association	£
Current Account	4,731.30
Deposit Account	66,871.60
Petty Cash	0.00
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	71,602.90

C20/081 Canal Group Request for Funding

RESOLVED: The Clerk will write to the Canal Group stating the Council is very supportive of the work that has been done so far and would like to support work in the future, but unfortunately we cannot provide any support at this time as it falls outside our grants and donations policy. The Clerk will stress that no risk assessment was received in a very important time for the safety of the community. The Council invites the Canal Group to come to a meeting and keep us updated on future projects.

C20/082 Internal Audit Report

RESOLVED: To note the auditor's report and recommendations.

C20/083 Pensions Employer Discretionary Policy

Received a report from the Clerk.

RESOLVED: To approve the draft Employer Discretionary Policy.

RESOLVED: To authorise the expenditure of £14,488.91 to pay the pensions contributions in arrears for the Clerk and Caretaker.

C20/084 Covid-19 Risk Assessments

Received a report from the Clerk.

RESOLVED: To approve the Risk assessment for the reopening of the Pavilion and 3G Pitch.

The Council noted the Risk Assessments will be monitored and adapted as necessary by the Clerk.

C20/085 Approval of Absence and Wavier of 6-month Period

The Council noted that Cllr Bowden was able to attend this meeting which restarted the 6-month period. The Councillors commented how delighted they were to see Cllr Bowden attending meetings again.

C20/086 Brookfield Pond

Received a report from Cllr Gilmour including a report from our independent reservoir engineer Mr Jonathon Butterworth.

RESOLVED: To re-establish the Brookfield Pond Management Group and to invite interested members of the public to join the Committee.

RESOLVED: To update the management plan.

RESOLVED: To reinstate with proper management of the saplings around the pond.

RESOLVED: To clear overflow at the east end of the Pond and to improve water flow through the pond.

C20/087 Mechanics Institute Union Jack Flag

RESOLVED: To purchase a new Union Jack Flag for the Mechanics Institute for a total cost of £76.92 plus VAT.

C20/088 Defibrillator for Furness Vale

Received a report from Cllr McCarthy.

RESOLVED: To accept Cllr McCarthy's recommendations for the defibrillator and to place our other defibs on the community heartbeat programme.

C20/089 Website Accessibility Regulations

Received a report from the Clerk.

RESOLVED: To note the report.

C20/090 Whaley Active

Received a report from Cllr McCarthy.

RESOLVED: To approve a budget of £750.00 for the Whaley Active campaign to get people moving out of lockdown. They are going to start working with the social prescribers that have been appointed to High Peak CVS.

C20/091 Recommendations from the Sports Association

Received a report from Cllr Glover.

Concerns were raised which are documented in the Sports Association.

C20/092 Recommendations from the Regeneration Committee

Received a report from Cllr Thomas.

RESOLVED: To agree the priority of Finger post locations which are documented in the Regeneration Committee Minutes.

C20/093 Whaley Bridge Neighbourhood Plan – Progress and expenditure

Received a report from Cllr Pritchard and Cllr Thomas.

RESOLVED: To note the cost of the A5 postcard printing which is £250 plus VAT, this will be confirmed at a later meeting.

C20/094 Reports from Committees and representatives on outside bodies

a) Regeneration Committee

This item had already been covered.

b) Personnel Committee

The Clerk commented that after he had sent the forms to DCC and the pension information had been confirmed he will schedule a Personnel Committee meeting.

c) Whaley Bridge Canal Group

Nothing to report.

d) High Peak & Hope Valley Community Rail Partnership

Cllr Pritchard reported that he has sent the latest newsletter through the Clerk.

e) Whaley Bridge Allotments Working Group

A Community Allotment Plot meeting had taken place and a summary had been circulated to all Cllrs. Cllrs Thomas Linden and Ridgway Glover and myself attended a meeting on site with Christine Elijah and Rick to understand the exact size of the plot. Also it was decided clarity was needed on shed size and location and the insurance for the site.

f) Whaley Bridge Sports Association

This item had already been covered.

g) Whaley Active

This item had already been covered.

h) Mechanics Institute Refurbishment Project

Cllr Swift gave a report about a dangerous window in the Mechanics Institute which could potentially fall out and injure someone.

RESOLVED: To approve a budget of £1,500.00 to replace this window.

RESOLVED: The Clerk would investigate the installation of solar panels at the Mechanics Institute with Cllr Hall.

C20/095 Correspondence

RESOLVED: To note correspondence received from 12 March:

1. Mr Singh – Request for Memorial Picnic bench in the Memorial Park.
RESOLVED: The Council support this motion and the Clerk will contact HPBC regarding the siting of a memorial bench in the Memorial Park.
2. Biodiversity Whaley – Notification of a new project to place informative flower and habitat signs around Whaley Bridge.
3. Concerned resident – request for barriers to be placed around the new electrical box at Horwich End to prevent cars causing damage to it again in the future.
RESOLVED: To pass on this idea to DCC.
4. Mr Trahar – request for the Parish Council to correspond with the owners of the Drill Hall in Whaley Bridge to pressure them to repair the Drill Hall roof.
RESOLVED: To send a letter to the owners as an interested party to ask what their plans are for the Drill Hall.
5. DCC – correspondence regarding the Minor Maintenance Scheme for Rights of Way. The Clerk gave an update.
6. DCC – confirmation from Cllr Simon Spencer’s office that they are looking into the Council’s request for cycling lanes in Furness Vale.
7. DCC – notice of footpath closure extension to Footpath 61 in Whaley Bridge.
8. Whaley Bridge Matters – correspondence relating to the Linglongs development.
9. Rawdon Gascoigne – Information relating to planning application HPK/2020/0180.
10. **DALC/NALC**
Derbyshire Association of Local Councils Newsletter March 2020
Community Tree Planting – new sapling packs available FREE
Spring Seminar visits Alfreton Hall
DALC is on the move
Dementia survey wants your help
Coronavirus update
Find your internal auditor via DALC
Council Clerk Convicted of Breaking Freedom Of Information Act
Training schedule update
11. **DALC/NALC**
Derbyshire Association of Local Councils Newsletter April 2020
‘Remote’ meetings and your annual council meeting – latest updates
Audit Arrangements – Covid-19 updates
Cemetery & Burial Ground use during lockdown
Council staff furloughing
Update on pay negotiations
DALC’s office move postponed
‘Home-working’ allowance update
Training programme update
12. **DALC/NALC**
Derbyshire Association of Local Councils Newsletter May 2020
New ‘Healthwatch’ phone help-line launched in Derbyshire
Covid-19 ‘recovery strategy’ news for East Midlands councils
Section 137 limit set for 2020/21
Public facilities guidelines...
Calling for Climate Emergency champions!
A simple ‘how-to’ guide on registering your rights-of-way
Zoom meetings – settings
6-month rule update

DALC Excellence Awards – entry form published
Tackling vandalism under lockdown – BHIB advice

13. **DALC/NALC**

Derbyshire Association of Local Councils Newsletter June 2020
New procurement threshold levels published
Returning to work after lockdown...
Renewable energy grants
Risk assessments and checklists for opening public buildings
Enquiries are Zooming!
Climate Group keeps growing
Flying the flag
Training dates online
Excellence Awards – entries arriving
Update on homeworking allowances

14. **DALC/NALC**

Derbyshire Association of Local Councils Newsletter July 2020
Updated guidance on remote meetings
Play area opening
Latest on loos!
Post-Covid risk assessment docs available
Code of Conduct – your feedback wanted
Elections and co-option – NALC updated legal topic note
Climate Action Group – 1st meeting
NALC shines its 'Point of Light'...
'Flexible furlough' details announced
10 – NALC sets up series of online events
Corona Virus Job Retention Grant Scheme – Furlough Leave – Update
DALC in demand!

15. Peak & Northern Footpaths Society – Membership Renewal request.

RESOLVED: To pay the renewal at a cost of £22.50.

16. Peak Park Parishes Forum – Request for Parish Nominees.

17. Derbyshire Environmental Trust – Funding Scheme 2020/21 Guidance Notes

C20/096 Planning

RESOLVED: To note the following decisions of High Peak Borough Council:

Committee Decisions – None

Delegated Decisions

HPK/2020/0125 Dormer loft conversion to the rear and balcony to the side elevation Horwich End Bungalow, Chapel Road, Whaley Bridge. Mr Roman Mazurek HOUSEHOLDERS/FULL	Approved
HPK/2019/0101 New B1 unit	Approved

The Marina, Station Road, Furness Vale. Mr Richard Purcell FULL	
HPK/2020/0165 Application for Permission in Principle for demolition of existing single storey detached garage and replacement dwelling. Land Adjacent To 30, Elnor Lane, Whaley Bridge. Mr Michael Ridgway PERMISSION IN PRINCIPLE	Approved
HPK/2020/0115 Proposed agricultural building to house livestock & agricultural building to store fodder & implements Ringstones Farm, Yeardsley Lane, Furness Vale. Mrs Sheila Oliver FULL	Approved
HPK/2020/0159 New open sided porch and dormer windows to front elevation. Removal of parapet wall to lower ground floor play room roof, replaced with pitched roof. New single storey infill flat roof extension with roof lantern. Paddock Rise, Paddock Lane, Whaley Bridge. Mr Ian McNabb HOUSEHOLDERS/FULL	Approved

Peak Park Planning Decisions – None

RESOLVED: That the Council has the following comments on the new applications

New Applications Received since 11th June 2020	
Application	Comments
HPK/2020/0210 Construction of a new two storey dwelling with detached garage Land Adjacent To 20, Whaley Lane, Whaley Bridge. Mr Garie Bevan FULL	No Comment
HPK/2020/0217 Construction of a second storey to link the existing dwelling to the existing annex and provide disabled lift access to the first floor of both the dwelling and the annex 28, Whaley Lane, Whaley Bridge. Mr And Mrs Jones HOUSEHOLDERS/FULL	No Comment
HPK/2020/0231 Application for variation of condition 1 relating to HPK/2017/0654 Shallcross Foundry, Elnor Lane, Whaley Bridge. Mr Chris Morris - F Morris & Son Ltd FULL/VARIATION OF CONDITION	Cllr Pritchard declared an interest as the applicant was his

	neighbour No Comment
HPK/2020/0201 Residential development (Class C3) with associated access, parking and landscaping. The development comprises of 39 houses, mix of 2 and 3 bedroom that will offer the size and types of homes that respond to the housing needs of the area. Land Adjacent To The Haulage Yard, Buxton Road, Furness Vale. Mr Chris Little FULL	To consider this planning application again at the September meeting
HPK/2020/0249 Erection of 2no. dwellings and associated works Land At, Hockerley Lane, Whaley Bridge, Mr Stephen Jackson FULL	See Minute C20/097

C20/097 HPK/2020/0249

The Council are concerned about the access to the site as HGVs have previously damaged trees going to the site. The Council is also concerned about the visibility splays for the site and issues surrounding access. The Council will await DCC Highway's comments on the application.

The meeting closed at 9:33 pm

Signed as a true and correct record of the meeting

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Chairman

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Date