

# WHALEY BRIDGE TOWN COUNCIL

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Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA

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## **DRAFT Minutes of the Town Council Meeting held at 7.30pm on Thursday 10<sup>th</sup> May 2018 in The Meeting Room, Mechanics Institute, Market Street, Whaley Bridge**

**Present:** Councillors: Gilmour, Clarke, Lomax, McCarthy, Pritchard, Swift, Thomas and Winter

**In Attendance:** County Cllr Alison Fox, Borough Cllr Andrew Fox, four members of the public and P Leppard, Town Clerk.

Cllr Gilmour took the chair at the start of the meeting.

### **PART ONE**

#### **C18/18 Election of Chair of the Town Council for the year 2018/19**

**RESOLVED:** That Cllr Swift be elected.

Cllr Swift signed an Acceptance of Office, and assumed the chairmanship of the meeting.

#### **C18/19 Apologies for Absence**

Apologies were received from Cllrs Bowden and Taylor.

#### **C18/20 Election of Vice-chair of the Town Council for the year 2018/19**

**RESOLVED:** That Cllr Clarke be elected.

#### **C18/21 Declarations of Members' Interests and Dispensation Applications**

There were no declarations of interest or applications for dispensation.

#### **C18/22 Community Police**

A written report from the Police was noted.

#### **C18/23 Public Participation**

A member of the public spoke about a forthcoming school visit from Tymbark. Another member of the public spoke about the Traders Association's concerns re carparking, and also about creating a Neighbourhood Plan for Whaley Bridge. Another member of the public also spoke about carparking concerns and about a forthcoming community litter-pick on Long Hill.

#### **C18/24 Updates from County and Borough Councillors on matters of concern to the Town Council**

County Cllr Fox spoke about (i) proposed withdrawal of Furness Vale's school crossing patrol, (ii) her discussions with DCC officers about proposed changes to on-street parking and (iii) grants she had made to Whaley Bridge Cricket Club and the Women's Institute.

Borough Cllr Pritchard noted (i) that he had attended HPBC's full Council meeting and its Development Control and Audit & Regulatory committees, and also HPBC Code of Conduct and Parish Liaison for a, plus a meeting about modern slavery. Borough Cllr Fox spoke about a cracked pavement at Park Rd/Macclesfield Rd and a litter-bin survey in Furness Vale.

- C18/25 Minutes of previous meeting**  
**RESOLVED:** That the Minutes of the last meeting of Whaley Bridge Town Council held on Thursday 12 April 2018 are a true and correct record of the meeting and the Chair was authorised to sign them.
- C18/26 Calendar of meetings 2018-19**  
**RESOLVED:** That there will be Town Council meetings on (2018) Jun 14, Jul 12, Aug 9, Sep 13, Oct 11, Nov 8, Dec 13, (2019) Jan 10, Feb 14, Mar 14, Apr 11
- C18/27 Chair's Allowance**  
**RESOLVED:** That the Chair's allowance for 2018/19 be set at £300.
- C18/28 Appointments to Cheque-signing/electronic payments authorisation panel**  
**RESOLVED:** That Cllrs Gilmour, Swift, Thomas and Winter be appointed to the Cheque-signing/electronic payments authorisation panel for 2018/19.
- C18/29 Appointments to Committees 2018/19**  
**RESOLVED:** That Councillors will serve on the Council's Committees as follows:  
 Regeneration Committee: Cllrs Clarke, Swift, Taylor, Thomas  
 Personnel Committee: Cllrs Gilmour, McCarthy, Swift, Thomas
- C18/30 Appointments to advisory panels**  
**RESOLVED:** That Councillors be appointed to advisory panels as follows:  
 Whaley4Wards: Cllrs Clarke, Swift, Taylor, Thomas  
 Brookfield Pond: Cllrs Swift, Taylor  
 Sports Association Management Executive: Cllrs Gilmour, McCarthy, Thomas  
 Website: Cllrs Clarke, Pritchard, Thomas  
 Neighbourhood Planning: Cllrs Pritchard, Thomas  
 Local Area Forum: Cllr Bowden  
 Allotments: Cllrs Clarke, Swift, Thomas
- C18/31 Appointments to outside bodies**  
**RESOLVED:** That Councillors be appointed to outside bodies as follows:  
 Furness Vale COGS: Cllr McCarthy  
 High Peak & Hope Valley Community Rail Partnership: Cllr Winter
- C18/32 Clerk's Report**  
**RESOLVED:** To note the Clerk's Report
- C18/33 Finance and governance**  
**RESOLVED:** To approve the Annual Governance Statement for 2017/18  
**RESOLVED:** To approve the Annual Accounting Statement for 2017/18  
**RESOLVED:** That the accounts listed below be authorised for payment:

Whaley Bridge Town Council		
Salaries	Salaries - April	£550.90
Salaries	Salaries - May	£797.85
HMRC	PAYE	£53.00
Petty cash	Various	£35.69
TalkTalk Busines	Telephone/Broadband	£28.14
Trusted IT	Backup/365 Lic/Website	£96.72
Zurich Municipal	Annual insurance	£2,061.17
PEAC Finance	Photocopier lease	£240.40
Amazon Business	Laptop for Administrator	£386.10

Environment Agency	Water supply to Brookfield Pond	£25.00
PB Skips Ltd	Skip hire for allotments	£140.00
Peartree Print	Office stationery	£48.05
S Drinkwater & Son	Allotments decking	£163.32
SLCC	Advert for Clerk vacancy	£132.00
Mechanics Institute	Room hire etc - April	£652.17
Mechanics Institute	Room hire etc - May	£598.17
Peter Leppard Ltd	Locum Clerk	£1,621.50
<b>Whaley Bridge Town Council</b>	<b>Total</b>	<b>£7,630.18</b>
<b>Mechanics Institute</b>		
Salaries	Salaries - May	£960.35
HMRC	PAYE	£192.40
Petty cash	Job advert	£1.00
Whaley Bridge Town Council	Wages offcharge - Sweetmore/Lugg	£172.45
High Peak BC	Non-domestic rates	£54.00
Opus energy	Electricity	£80.89
Gazprom	Gas - February	£284.35
United Utilities	Water	£51.60
McColl's	Newspapers	£63.50
S Drinkwater & Son	Materials for garage refurb	£215.96
ESI Ltd	Service of CCTV system	£72.00
Stanway & Hallows Electrical	Fire-alarm/emrgncy-lights testing	£172.80
British Gas	Boiler maintenance	£400.60
<b>Mechanics Institute</b>	<b>Total</b>	<b>£2,721.90</b>
<b>Sports Association</b>		
ESI Ltd	Deposit for access control system	£1,299.00
ESI Ltd	Service of CCTV system	£72.00
SAGE	Sage One Accounts	£18.00
Total Gas & Power	Electricity	£2,937.45
Whaley Bridge Town Council	Wages offcharge - Sweetmore/Lugg	£221.12
HPBC	Non-domestic rates	£156.00
Water Plus	Water	£11.91
<b>Sports Association</b>	<b>Total</b>	<b>£4,715.48</b>
<b>Total Expenditure</b>	<b>Total</b>	<b>£15,067.56</b>

**RESOLVED:** To note the Financial Reports for April which had been circulated to all members, and that the Bank Balances at 30<sup>th</sup> April stood at:

<b>Whaley Bridge Town Council</b>	£
CCLA Deposit Fund	108,000.00
Unity Trust - Current Account	4,414.18
Unity Trust - Deposit Account	7,345.46
Petty Cash	55.37
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	119,815.01
<b>Mechanics Institute</b>	£
Unity Trust - Current Account	2,075.69

Unity Trust - Deposit Account	30,016.74
	32,087.43
<b>Sports Association</b>	£
Current Account	6,317.29
Deposit Account	69,414.76
	75,732.05

- C18/34 Car parking in/near Whaley Bridge town centre**  
Councillors discussed a submission from the Traders' Association, noting that County Cllr Fox is currently addressing with DCC officers.  
**RESOLVED:** That the Clerk will re-circulate to councillors the current DCC correspondence on this matter.
- C18/35 New policy statements**  
**RESOLVED:** That the policy statements previously circulated re (i) Safeguarding and (ii) Data protection be adopted.
- C18/36 New gate-locking installation for sports facility**  
**RESOLVED:** To accept an estimate of £2165+VAT for a new access-control system.
- C18/37 WW1-armistice beacon project, November 2018**  
**RESOLVED:** That the Council will provide matched funding of upto £750 towards this project.
- C18/38 Furness Vale school crossing patrol**  
**RESOLVED:** That, while the Town Council is supportive in principle of the school's campaign to retain its crossing patrol, the Council is unwilling to provide ongoing funding towards the post. The Town Council will urge DCC that, if the crossing patrol is to be abolished, a suitably-sited pelican (or similar) crossing be provided.
- C18/39 Furness Vale Social Club: access & parking issues**  
It was noted that an opinion is awaited (re the Section 52 agreement) from the barrister briefed by HPBC. Cllr McCarthy commented that he is collecting signatures to support a claim to DCC that a *de facto* right of way (through established use) should be added to the Definitive Map.
- C18/40 DCC's consultation on a review of the Library service**  
**RESOLVED:** To defer this item to next month's agenda.
- C18/41 Refurbishment of the Mechanics' Institute**  
It was noted that this was to be considered by a meeting of the Institute's trustees.
- C18/42 Reports from Committees and representatives on outside bodies**  
a) Regeneration Committee  
**RESOLVED:** To note the minutes of the Committee's meeting of 23 April and to authorise a budget of £1,000 for the Shopfront scheme for the current year.  
b) Personnel Committee  
To be discussed in Part Two of the meeting.  
c) Whaley Bridge Canal Group  
Forthcoming Farmers' Markets and damage to the Transhipment shed were noted.  
d) High Peak & Hope Valley Community Rail Partnership  
Cllr Winter will investigate changes to stops by Transpennine trains at Chinley.

e) Whaley Bridge Allotments Working Group

There had been a successful working party on 28 April.

**C18/43 Correspondence**

**RESOLVED:** To note correspondence received from 13 April:

1. Whaley Traders Group – Consensus of opinion in respect of DCC proposed changes to parking on Buxton Road/Market Street from Horwich End to the A6 roundabout. Also some suggestions for further changes
2. DCC – photos of new bus shelter outside Soldier Dick Furness Vale.
3. Vera Mellor – request for inclusion of item on the Annual Town Meeting Agenda.
4. Heidi Chapman – request for removal of mound of earth, waste and other items left down the side of her house from the Shallcross incline.
5. DALC – response from NALC’s solicitor regarding WB Sports Association.
6. Derbyshire Constabulary – urging participation in National Rural Crime Survey 2018.
7. Frances Worsley – requesting duty of care action by Town/Borough council regarding Shallcross scheduled monument.
8. Various parties – correspondence regarding planning complaint relating to Furness Vale Social Club parking rights and access.
9. Stephen Rampley – AGP Gate access system report and reminder that end of April is deadline for him and Anthony stepping aside.
10. Jim Medway – in support of all involved with Furness Vale Primary School regarding DCC’s possible withdrawal of School Crossing Patrol funding.
11. DALC/NALC

DALC Circular 06/2018:

- External Audit News
- Neighbourhood Planning Support Grant
- Section 137 Allowance for 2018-19
- GDPR Update
- Updated Model Standing Orders and Legal Topic Notes 1,2,5,8, and 87
- Free Webinar: ‘Community Organising’ Training 24 April
- Project Management Training – 23 May
- Councillor Essential Training – 21 June

NALC – Employment Briefing E01-18: 2018-2019 National Salary Award.

12. Taxal & Fernilee Primary School – request for donation towards funding school visit from Tymbarck 12-16 June

**RESOLVED:** That the Council will donate £300 towards this visit.

13. Carol James – Request for area at Tom Brad’s Croft to be coned off 22 June to 3 July inclusive, to enable access for the welldressing.

Cllr Lomax left the meeting at this point.

**C18/44 Planning**

**RESOLVED:** To note the following decisions of High Peak Borough Council:

**Decision made by Committee**

Application	Decision
<b>HPK/2016/0516</b> Outline planning permission with all matters reserved (except Access) for proposed residential dwellings and associated works Land Associated with Elnor Farm, Elnor Lane, Whaley Bridge <b>OUTLINE</b>	Refused

**Delegated Decisions**

Application	Decision
<b>HPK/2017/0429</b> Development of 6no new build dwellings (use class C3) Shire Croft, Reservoir Road, Whaley Bridge. <b>HOUSEHOLDERS/FULL</b>	Approved

<b>HPK/2018/0071</b> Lawful Development Certificate for proposed single-storey rear extension 19, Reddish Avenue, Whaley Bridge. <b>CERTIFICATE OF LAWFULNESS-PROPOSED</b>	Approved
<b>HPK/2017/0647</b> To erect a stone & timber fence to the side front boundary. 1, Alder Rise, Whaley Bridge. <b>HOUSEHOLDERS/FULL</b>	Approved
<b>HPK/2017/0654</b> In respect of Application HPK/2014/0523 - Reserved matters for approval concerning details of Appearance and Landscape Shallcross Foundry, Elnor Lane. F Morris & Son Ltd <b>RESERVED MATTERS</b>	Approved
<b>HPK/2018/0002</b> Application for a Lawful Development Certificate for existing use of land to the rear of the property as domestic curtilage. 9A Lynton, The Coppice, Whaley Bridge. <b>CERTIFICATE OF LAWFULNESS – EXISTING</b>	Approved

**RESOLVED:** That the Council had no comment on the following new applications:

<b>Application</b>
<b>DOC/2018/0032</b> Discharge of Condition 3, 4, 5 relating to HPK/2017/0627 Gable extension forming morning room & bathroom plus detached double garage Lynton, 9A The Coppice, Whaley Bridge. <b>DISCHARGE OF CONDITIONS</b>
<b>HPK/2018/0187</b> Retrospective application for garden engineering works and raised levels 9, The Coppice, Whaley Bridge. <b>HOUSEHOLDERS/FULL</b>
<b>DOC/2018/0042</b> Discharge of conditions 5, 6, 7, 8, 9, 11, 13, 16, 18, 20, 25, 26, 30 relating to HPK/2017/0429 Development of 6no new build dwellings (use class C3) Land Adjacent to Shire Croft, Reservoir Road, Whaley Bridge. <b>DISCHARGE OF CONDITIONS</b>

**C18/45 Exclusion of the Press and public**  
**RESOLVED:** That the Press and public be excluded from the meeting for the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972

**PART TWO**

**C18/46 Vacancy for Town Clerk**  
**RESOLVED:** That interviews for the post be held on Friday 18 May.

The meeting closed at 9.10 pm

**Signed as a true and correct record of the meeting**

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 Chairman

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 Date