

WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Town Clerk: Mrs S Raybould Tel: 01663 733068 e-mail: town council@whaleybridge.com

Minutes of the Town Council Meeting held at 7.45pm on Thursday 12th May 2016 in The Meeting Room, Mechanics Institute, Market Street, Whaley Bridge.

Present: Councillors Lomax (Chair), Bowden, Clarke, Cooper, Goldfinch, Pritchard, Swift, Taylor, Thomas, Wild and Winter.

In Attendance: Keith Bradshaw, Town Clerk;

C16/013 Apologies for Absence

Apologies for absence were received from Councillor Gilmour who will be arriving late due to business reasons.

C16/014 Declarations of Members Interests and Dispensation Applications

Cllr Clarke declared a personal interest in agenda item 17 being a member of Whaley Water Weekend.

C16/015 Community Police

No representatives from Derbyshire Constabulary were present but the following calls breakdown had been forwarded to the Clerk:-

ASB 5 calls but only one involved children and the others are domestic related issues; Theft (shop lifting) 4 calls and Burglary 2 calls.

RESOLVED: to write to the Police to request action regarding parking on double yellow lines in close proximity to the pedestrian crossing with a copy sent to High Peak Borough Council.

RESOLVED: that the PCSOs put the Pavilion car park on their route and liaise with the caretakers as recently there have been instances of cars making donuts on the car park and possible drug use. Councillor Goldfinch will email users.

The Clerk was given a copy of the DCC Civil Parking Enforcement (CPE) responsibilities and those of the Police relating to parking.

The bench outside the Village Bakery has not been stolen as was reported to the Police and is in safe storage. Mr Dignan came to see the Clerk yesterday and apologised for removing the bench and failing to inform the Council but he had to go away on business before the Office opened. He removed the bench and cut back the bolts on the Saturday evening as the bench had been "uprooted". The bench was covered in vomit and other unpleasant detritus, has been cleaned and is now in safe storage. Mr Dignan has volunteered to get a team to re-locate the

bench to wherever the Council would like it placed. It is unlikely that the bench could be returned to its original position as the land on which it stood is owned by Mr Dignan and he would not allow this.

RESOLVED: The location for this bench to be decided at the next meeting of the Council. In the meantime the Clerk will approach the Chemist to see if they would permit a small bench outside its store.

C16/016 Public Participation

There were no members of the public present.

C16/017 Updates from County and Borough Councillors

Derbyshire County Council

Councillor Lomax had collected bus survey forms and had taken them to the County Council. This subject was raised at a Council Meeting where it was stated that there was a lack of information on the form.

High Peak Borough Council

Nothing to report

C16/018 Minutes of the Town Council Meetings held on 14th April 2016

RESOLVED: That the Minutes of the Town Council Meeting held on 14th April 2016 were a true and correct record of the meeting and the Chair was authorised to sign them.

Councillor Gilmour joined the meeting

C16/019 Clerk's Report

RESOLVED: To order 500 sandbags from Derbyshire County Council Emergency Planning

RESOLVED: To reinsure with Zurich on a 5 year long term agreement at an annual premium of £1,906.24

RESOLVED: To move the Council's Banking Arrangements to the Unity Trust Bank from the Royal Bank of Scotland.

C16/020 Accounts for Payment

RESOLVED: That the accounts listed below be authorised for payment:

Cheque Number	Payee	Description	Amount £
Whaley Bridge Town Council			
Payments since 14th April			
2859	Northern Tubs	Half Barrel Planters	95.85
DD	RBS	Bankline Charges	30.40
EP 001	DALC	Subscription 2016/17	1,009.05

EP002	Salaries	Net Salaries	2,082.47
EP003	HMRC	PAYE & NIC	570.96
EP004	DCC Superannuation	Pension Contributions	588.44
EP005	Mechanics Institute	Room Hire	614.17
	May Accounts		
2860	Whaley Bridge Band	Donation	200.00
2861	Toddbrook Sailing Club	Donation	120.00
2862	K Bradshaw	Expenses & Payroll Licence	86.33
2863	Cancelled		0.00
2864	Environment Agency	Water Extraction License - Toddbrook	25.00
2865	Reuben Swift	Hire of Trailer - Queen's Bonfire	60.00
2866	J S Marriott & Co	Internal Audit	250.00
2867	Zurich Insurance	Insurance - Queen's Bonfire	54.75
2868	DALC	Good Councillors Guide/Neighbourhood	76.00
2869	NALC	Local Council Awards Scheme	60.00
2870	Peartree Print	Newsletter/Stationery	259.98
EP 006	Mechanics Institute	Room Hire/Concessionary Use	585.17
EP007	Salaries	Salaries - May	3,141.87
DD	Supanet	Broadband	29.36
DD	PEAC (UK) Ltd	Copier lease	240.40
DD	RBS Bankline	Bankline Charges	42.80
DD	Trusted IT	Website/Backup etc.	84.24
	Whaley Bridge Town Council	Total May	£ 10,307.24
	Sports Association		
521	J Goldfinch	New Lock	139.99
522	Bywatergas	Propane Gas	90.00
523	Southern Electric	Electricity	410.13
EP001	WB Town Council	Caretaker/Admin Recharge	480.54
	Sports Association	Total April	£ 229.99
	Total Expenditure	April	£ 10,537.23

C16/021 Year end Accounts 2015/2016

RESOLVED: To note the Receipts and Payments Account; the Balance Sheet; the Bank Reconciliations and the Asset Register for the financial year 2015/2016

C16/022 Audit - The Annual Governance Statement

RESOLVED: That the Annual Governance Statement is approved and was signed by the Chairman and the Clerk

C16/023 Audit - The Accounting Statements

RESOLVED: That the Accounting Statements were approved and was signed by the Chairman.

C16/024 Audit

RESOLVED: To note the Internal Audit report and the Explanation of Significant Variations in the Accounting Statements.

C16/025 Financial Reports

RESOLVED: To note the Budget Report for the period ended 30th April and to note that the Bank Balance at this date stood at:

	£
Whaley Bridge Town Council	
Current Account	2,517.00
Deposit Account	87,576.89
	<u>90,093.89</u>
Mechanics Institute	
Current Account	938.00
Deposit Account	18,551.41
	<u>19,489.41</u>
Sports Association	
Current Account	- 1,438.64 o/d
Deposit Account	61,279.44
	<u>59,840.80</u>

C16/026 Standing Orders

RESOLVED: That the Standing Orders revised in May 2016 be adopted by the Council.

C16/027 Financial Regulations

RESOLVED: That the Financial Regulations revised in May 2016 be adopted by the Council.

C16/028 Risk Assessment

RESOLVED: That the Risk Assessment dated May 2016 be approved by the Council.

C16/029 Council Policies and Procedures

RESOLVED: To adopt the following Policies and Procedures:-

- i. Health and Safety Policy
- ii. Data protection Policy
- iii. Equality Policy
- iv. Freedom of Information Policy
- v. Complaints Procedure
- vi. Disciplinary and Grievance Procedures
- vii. Grants and Donations Policy

The Clerk was thanked for the hard work put in to preparing all these documents.

C16/030 Reports from Outside Bodies

Whaley Water Weekend

The transshipment warehouse will be open for this event. A bat survey will be undertaken in the next couple of weeks.

Whaley Bridge Sports Association

A grant application for surfacing works has been submitted. The total project cost is £18,914 with £9,500 from the Sports Association and £9,424 from the Football Foundation if the application is successful. Planning permission will be required but HPBC support this project.

RESOLVED: That Whaley Bridge Town Council submits the Planning Application for this project.

C16/031 Grants and Support

RESOLVED: To award a grant of £2,000.00 to the Whaley Water Weekend for the 2016 event.

C16/032 Tubs/Planters

Furness Vale

The Council's planter adjacent to the building could be moved to prevent parking but must not obstruct the visibility of vehicles joining the main road. Low level planting by the school has been approved by Derbyshire County Council. It may be possible to move the planter outside the houses by up to 2 metres.

The Chairman, Councillors Bowden, Cooper, Wild and the Clerk will meet on site at 3.30pm on Monday 16th May.

Horwich End

RESOLVED: that the two planters outside the old bank be removed and that the current shopkeeper be allowed to place terra cotta tubs in their place.

C16/033 Mechanics Institute

RESOLVED: To approve the quotation from Philip Alsop Limited for redecorating the outside front of the Mechanics Institute

Whaley4Wards may be able to help as part of the shopfront scheme and this will be discussed at its next meeting.

C16/034 Correspondence

RESOLVED: To note the following correspondence had been received:-

1. CPRE – Friends of the Peak District Boundary Walk project information.
2. HPBC – High Peak Local Plan adoption statement.
3. Graham Aldred – David Frith Memorial Footbridge Proposal update no 2.

RESOLVED: That the Clerk Circulate this to members of the Council via email.

4. Holmes Chapel Parish Council – publication of Neighbourhood Plan (Pre Submission Version)

5. George Smith/Barry Rudd – correspondence regarding volunteer litter picker supplies.

RESOLVED: That the Council will support this initiative and advertise it on the website and in the next Newsletter

6. Open Spaces Society – request for contribution to ‘Find Our Way Fund’ to support vital work towards applications for historic routes to be added to definitive maps in response to government decision that many unrecorded historic routes will be extinguished in under ten years on 1st January 2026.

7. PDNP – Planning Service Parishes Bulletin 13 – April 2016.

8. DCC – Derbyshire and Derby Minerals Local Plan consultation invitation. Deadline for comments 12th June 2016.

9. WB Amenity Society – copy of comments submitted in respect to cuts proposed by DCC in funding bus services.

10. Marie Metenier – PhD student studying Peak District NP requesting appointment with a Parish Councillor in June to help with research.

RESOLVED: To note that Ms Metenier will be visiting on the 9th June at 2pm

11. Allotment & Gardeners Society – newsletter

12. Peak Park Parishes Forum – Enforcement and Planning Training information, sessions 25th May and 15th June

13. Rural Action Derbyshire – Village & Community Halls Advisory Service changes to delivery and Training Needs Survey.

14. PDNPA – Press release – Peak District chief blazes charity cycle trail.

15. PDNPA – Press release –British public supports business backing for National Parks.

16. Rural Action Derbyshire – DET funding scheme, opportunity for Capital Projects.

DALC Circulars -

No 08/2016 – General – Governance and Accountability; Locum Clerks; Neighbourhood Planning Champion; Local Council Award Scheme; Section 137 and the Power of General Competence; Tesco Bags of Help; NALC launches Star Councils 2016 Awards; Sheepwatch UK; Arnold-Baker on Local Council Administration Tenth Edition – 25% discount; Certificate in Local Council Administration: Training Sessions; Vacancies .

No 09/2016 – General – Internal Auditor List; New Financial Regs 2016; Transparency; Courses. Training Courses and an Update on Internal Audit.

Jodrell Arms – The Clerk will write to Mr Middleton for an update on any progress at the Jodrell Arms and to invite to meet with the Council before the next meeting.

The meeting closed at 8.55pm

Thanks were given to Councillor Thomas for his Chairmanship in the past year.

Signed as a true and correct record of the meeting

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Chairman

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Date