## **ANNUAL COMMUNITY AWARD PROJECT**

## **Guidance Notes**

The award will be made each year to a local person or organisation that has made the most outstanding voluntary contribution during the year to benefit and improve the community.

- 1. One award will be made annually.
- 2. Any local individual or organisation will be eligible for nomination.
- 3. An award can be made posthumously.
- 4. A certificate will be awarded to the successful nominee.
- The award will be presented each year at a Town Council Meeting held in the Mechanics Institute.
- 6. Nominees must be local and voluntary.
- 7. Nominees cannot be nominated by members of the same family.
- 8. A Nomination Form must be completed. (Available from the Mechanics Institute, Market Street, Whaley Bridge or by email: towncouncil@whaleybridge.com)
- 9. Nomination forms to be submitted prior to 30<sup>th</sup> April 2015.
- 10. The final decision will be made by Whaley Bridge Town Council.