

WHALEY BRIDGE MECHANICS INSTITUTE

Registered Charity No 520533
Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Secretary to the Trustee: Mrs S Raybould Tel: 01663 733068
E-mail: towncouncil@whaleybridge.com

Meeting: Mechanics Institute Trustee

Date: 14th February 2013

Time: 9.00pm

Venue: Mechanics Institute (Meeting Room)

Present: Councillors Mrs Anne Winter (Chair), Gilmour, Goldfinch, Pritchard, Thomas and Wild. David Johnson (Caretaker)

MINUTES

M12/10 Apologies for Absence

Apologies for absence were received from Cllrs Bowden, Mrs Linda Leather, Susanne Lomas, Lomax, Swift and Taylor.

M12/11 Minutes

RESOLVED: That the minutes of the meeting held on 14th June 2012 were a true and correct record and the Chair was authorised to sign them.

M12/12 Matters Arising – None

M12/13 Negotiations with Frederic Robinson Ltd for long-term lease/purchase of space over garage currently used for toilet area

Peter Wain from Meller Braggins will provide the Heads of Terms for the new extended lease for approval. Frederic Robinsons were not prepared at this stage to include the garage area in the negotiations and did not wish to consider a sale. It was expected that the new lease would be for a period of 25 years.

M12/14 Damp Issues in the Library (Survey and Quote from Trace Basement)

Kevin Sunderland from Trace Basement had carried out a visual survey of the basement on 29th January 2013. A brief report and quotation for £650 + VAT was received to carry out a further exploratory survey undertaking exposure works and to then produce a specific plan and specification and quotation for the required works to address the damp area around the cupboard and back wall in the library.

RESOLVED: To accept the quotation from Preserva-CSS Ltd. for £862.00 + VAT dated 6th August 2012 (submitted via DCC) to:

1. Remove the plaster within the cupboard area and then tank/replaster the exposed surfaces correctly.
2. Remove the section of damaged boarding and apply a tanking membrane before fixing a new board.

Preserva-CSS Ltd. will issue their guarantee upon completion of the work and payment in full.

M12/15 Moving Clerk's Office to Reading Room

RESOLVED: To move the current Clerk's Office to the Reading Room and vice versa to provide more working and storage space for the Town Clerk, to block up and replaster the dividing door between the current Reading Room and Meeting Room and redecorate and to provide a Reception Hatch in the wall to the lobby. The Clerk to obtain quotes for this work.

M12/16 Replacement Windows

RESOLVED: To obtain quotes to replace or refurbish the two front ground floor windows and one side window to a double-glazed standard to coincide with work to move the Clerk's Office.

Signed as a true and correct record:Chair

Date: