

WHALEY BRIDGE MECHANICS INSTITUTE

Registered Charity No 520533
Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Secretary to the Trustee: Mrs S Raybould Tel: 01663 733068
E-mail: towncouncil@whaleybridge.com

Meeting: Mechanics Institute Trustee

Date: 13th June 2013

Time: 8.45pm

Venue: Mechanics Institute (Meeting Room)

Present: Councillors Martin Thomas (Chair), Gilmour, Goldfinch, Lomax, Pritchard, Swift, Mrs Anne Winter and Wild. David Johnson (Caretaker)

MINUTES

M13/01 Apologies for Absence

Apologies for absence were received from Cllrs Bowden, Mrs Linda Leather, Susanne Lomas, and Taylor.

M13/02 Minutes

RESOLVED: That the minutes of the meeting held on 14th February 2013 were a true and correct record and the Chair was authorised to sign them.

M13/03 Matters Arising – None

M13/04 Approval of Report and Accounts for Year Ending 31st March 2013

It was noted that the year-end accounts had been audited and approved by Mr J Lawford.

RESOLVED: To approve the audited accounts for the year ending 31st March 2013 and the Chairman was authorised to sign them.

A copy will be submitted to the Charity Commission.

A copy of the Annual Report to the Trustee 2012/13 was received.

M13/05 Negotiations with Frederic Robinson Ltd for long-term lease of toilet area and garage

RESOLVED: To carry out a full structural survey of the building and obtain quotations for this work.

RESOLVED: To engage Cooper Sons Hartley and Williams (Buxton) as solicitors to proceed with negotiating a long-term lease with Frederic Robinson Ltd which would meet with the criteria required to apply for Big Lottery Fund grants.

M13/06 Damp Issues in the Library - Letter from Preserva CSS

The work to address the damp issues in the library (basement) had been completed by Preserva CSS.

A letter dated 26th April 2013 had been received from Preserva CSS stating that further work might be required in the future.

RESOLVED: To obtain the guarantee from Preserva CSS for work already carried out as detailed in their quotation for this job.

M12/07 Moving Clerk's Office to Reading Room

Three quotations had been received for this work.

RESOLVED: To accept the quotation for £1722.00 from Chris Cass Building Services for work associated with moving the Clerk's Office to the Reading Room, to be carried out during August 2013. This work to be funded by Whaley Bridge Town Council.

M13/08 Replacement Windows

RESOLVED: To accept the quotation for £3986.00 (dated 26th April 2013) from Disley Windows Ltd to replace two downstairs front windows with double glazed timber units and one side window (current Clerk's Office) with PVCU double glazed unit.

Review of Hire Charges 2013

M13/09

RESOLVED: Not to increase hire charges this year.

Signed as a true and correct record:Chair

Date: