

# WHALEY BRIDGE MECHANICS INSTITUTE

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Registered Charity No 520533

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA

Secretary to the Trustee: Mrs S Raybould Tel: 01663 733068

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**Meeting:** Mechanics Institute Trustee  
**Date:** 14<sup>th</sup> June 2012  
**Time:** 9.30pm  
**Venue:** Mechanics Institute (Meeting Room)  
**Present:** Councillors Mrs Anne Winter (Chair), Gilmour, Goldfinch, Bowden, Lomax, Pritchard, Swift and Thomas. David Johnson (Caretaker)

## MINUTES

### **M12/01 Apologies for Absence**

Apologies for absence were received from Cllrs Mrs Linda Leather, Susanne Lomas, Taylor and Wild.

### **M12/02 Minutes**

**RESOLVED:** That the minutes of the meeting held on 12<sup>th</sup> May 2011 were a true and correct record and the Chair was authorised to sign them.

### **M12/03 Matters Arising – None**

### **M12/04 Approval of Audited Year End Accounts to 31<sup>st</sup> March 2012**

It was noted that the year-end accounts had been audited and approved by Mr J Lawford.

**RESOLVED:** To approve the audited accounts for the year ending 31<sup>st</sup> March 2012 and the Chairman was authorised to sign them.

A copy will be submitted to the Charity Commission.

A copy of the Annual Report to the Trustee 2011/12 was received.

### **M12/05 Negotiations with Frederic Robinson Ltd. for Long-term Lease or Purchase of Space over Garage**

A letter had been received (dated 1<sup>st</sup> May 2012) from Mr W Robinson stating that he was considering the matter and would suggest a way forward for mutual benefit to both parties.

It was hoped that a long-term lease could be secured for both the toilet area and garage space below which could be used to provide additional storage. This would then mean that grant funding could be sought for refurbishment projects.

**M12/06                   Renegotiating Lease with Derbyshire County Council for the Basement used to provide a Public Library**

It was noted that the current lease for the library expired on 1<sup>st</sup> April 2010.

**RESOLVED:** To negotiate with DCC to extend the current lease for a further period of two years with no increase in the rent or service charges at the present time.

**M12/07                   Review of Hire Charges**

Hire charges were last reviewed and increased in July 2010.

**RESOLVED:** To increase the hire charges from 1<sup>st</sup> July 2012 as detailed on the attached sheet.

**M12/08                   Repairs/Maintenance and Refurbishment for 2012**

**RESOLVED:** To replace the doors on the cupboards and drawer fronts in the kitchen (Meeting Room).

A quotation had been received from Disley Windows Ltd (dated 7<sup>th</sup> July 2011) for £8939 to replace the five windows facing Market Street with new hardwood double glazed units.

**RESOLVED:** To postpone replacing the front-facing windows until 2013 when it was hoped that funding would be available for this project.

**M12/09                   Salary Review – David Johnson**

**RESOLVED:** To reduce the number of hours worked by the caretaker, David Johnson, from 31 to 28 hours per week and increase his rate of pay in line with LJC Spinal Column Point 18.

Thanks were given to David for his hard work and support during the 20 years he has worked for the Mechanics Institute.

**Signed as a true and correct record: .....Chair**

**Date: .....**