

WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Town Clerk: Mrs S Raybould Tel: 01663 733068
e-mail: towncouncil@whaleybridge.com

Meeting:	Town Council
Date:	12 th September 2013
Time:	7.30pm
Venue:	Mechanics Institute
Present:	Councillors Thomas (Chair), Bowden, Lomax (from 8.35pm), Gilmour, Goldfinch, Pritchard, Swift, Wild and Mrs Anne Winter.

MINUTES

C13/75 Apologies for Absence

Apologies for absence were received from Cllrs Linda Leather, Susanne Lomas and Taylor. PC Ellen Barlow

C13/76 Declarations of Members' Interests (1)

Cllr Wild Agenda Items 14 (7) Grants and donations
(member of WB Band)

C13/77 Community Police – No police present

C13/78 Open Forum – No public present

C13/79 Minutes of the Town Council Meeting held on 11th July 2013

RESOLVED: That the minutes of the above meeting, held on the 11th July 2013, were a true and correct record and the Chair was authorised to sign them.

C13/80 Clerk's Report

The Clerk's report was received.

C13/81 Accounts for Payment

It was **RESOLVED** that the accounts below be authorised for payment.

Chq	Payee	Description	Amount
2377	FV COGS	Grant	1000.00
2378	Chris Tetley	Litter bin refurbishment	600.00
2379	WB Community Trust	Grant for Youth Club	60.00
2380	Eosemi Ltd	Office furniture	355.00
2382	Mechanics Institute	August account	644.67
2383	CPRE	Subscription	29.00
2384	Trusted IT	Computer maintenance	90.00
2385	Peartree Print	Newsletters & stationery	201.94

2386	S Drinkwater & Son Ltd	Station approach materials	28.70
2387	F Frodsham/Piranha	Grounds maintenance	50.00
2388	DCC	Superannuation Aug	485.75
2389	Shelter Maintenance Co	Bus shelter cleaning	49.44
2390	Cash	Petty cash – August	38.89
2391	X2 Connect Ltd	Window rivets for tele box	42.83
2392	J E Morten Ltd	Water tank for allotment site	60.00
2393	Disley Windows Ltd	New Mechanics Inst windows	3386.00
2394	Andy Lomas	Door plaques	40.00
2395	Peartree Print	Flyers & stationery	54.79
2396	MAP Ltd	Newsletter distribution	126.00
2397	S Drinkwater & Son Ltd	Footpath repair materials	33.37
2398	Landline Telephone	Phoneline transfer	85.00
2399	Mechanics Institute	September account	562.17
2400	S D Rumbellow	MMS footpath repairs	500.00
2401	Johnston Publishing	Grants advert	76.80
2402	Fabweld Ltd	Litter bin liner repairs	117.00
2403	Mike Wilson	Brookfield Pond ground mtnce	740.00
2404	Trusted IT Ltd	Computer maintenance	96.00
2405	DCC	Superannuation September	535.38
2406	Local Auth Publishing	Town Guides	960.00
2407	Chris G Tetley	Moving office and decorating	519.00
2408	Cash	Petty cash – September	46.63
0431	Shorrocks Trichem Ltd	SA – cleaning materials	74.47
0432	HPBC	SA – Rates Aug & September	324.00
0433	Thameside Fire Ltd	SA – Annual fire equip service	138.10
0434	S Drinkwater & Son Ltd	SA – Gutter repair materials	65.03
0435	Seton Ltd	SA – Warning signs	60.42
0436	Arthur Dewberry	SA – Pavilion gutter work	304.00
0437	S Drinkwater & Son Ltd	SA – Repair materials	55.18
0438	Zurich Municipal	SA – 3AGP Surface insurance	550.70
0439	Halls Mica Hardware	SA – Pavilion key cutting	40.00
TOTAL			£ 13226.26

C13/82 Reports from Representatives on Outside Bodies

Cllr John Pritchard (High Peak and Hope Valley Community Rail Partnership) reported that the next meeting would take place on 17th September 2013.

Cllr Pritchard (DALC Executive) reported that he had been re-elected as the Chair of the DALC Executive.

Cllr Jon Goldfinch reported that he had attended a meeting of the Neighbourhood Plan Countryside Group which had discussed their scope and prioritisation of work and identifying potential new allotment sites. The next meeting of this group would take place on 3rd October 2013.

1. Bill Newton Dunn MEP – bulletin for East Midlands, summer 2013.
2. Chris Tetley – WBTC cast iron heritage bin report.
3. Tony Beswick – request for link from Council's home page on web site to new website with history of Whaley Bridge
www.whaleybridgephotos.co.uk/forum
4. NALC – Local Councils explained.
5. HPBC – Boundary Review information and notice for display.
6. PDNPA – Parishes Day 12/10/2013 at The Whitworth Centre, Darley Dale.
7. FV Cogs – thanks for the £1000 funding cheque.
8. WB Neighbourhood Plan Group – minutes of meeting held on 23/07/2013.
9. DDC - Temporary Closure Footpath No 29 (part) continuing as Footpath No 32 (part) between Reservoir Road and the southern end of the reservoir overflow and Footpath No 105 between Wharf Road and the junction with Footpath 32 to facilitate public safety during major restoration work in the park, from 19th August to 25th November 2013.
10. Sara Pettett – e-mail raising traffic issues on Reddish Avenue, WB.
11. Cllr John Pritchard – e-mail response with information about survey referred to by Sara Pettett in item 11.
12. DDC - Temporary Closure Footpath No 37 between George Street/Woodbrook to Bings Road to facilitate public safety due to subsidence, from 6th September 2013 to 5th March 2014.
13. Beryl Foxton – letter of thanks for the tub and hanging basket display.
14. HPBC – register of notifications of works to trees.
15. DCC – Response regarding traffic issues on Reddish Avenue. The concerns will be forwarded to the police for enforcement. The situation will be monitored and any appropriate action taken should the need arise.
16. Football Foundation – request for completed 2013 Monitoring & Evaluation survey (Forwarded to Cllr Jon Goldfinch)
17. Peak Park Parishes' Forum – Planning Training at Bakewell on 8th October 2013.
18. Peak Park Parishes' Forum – AGM – Saturday 12th October 2013 at the Whitworth Centre, Darley Dale commencing 9.30am.
19. Chapel-en-le-Frith PC – Training with Mike Green(HPBC) on the new Planning Framework on Wednesday 18th September commencing at 7pm in the Annexe of the Town Hall, Chapel-en-le-Frith.
20. Mr Davis – e-mail reporting his horrendous 'litter of every description, dodging' walk along the canal towpath whilst on holiday recently and calling for action to clean it up.

21.

No:	DALC Circulars and Information 2013 – Content
15	General Circular: Annual Return; The Audit and Accountability Bill; Over 4 Million Pounds in Grant Available; General Power of Competence; Good Councillor Guide 4 th Edition; Disclosure and Barring Service(DBS)(Formerly CRB Check); Derbyshire Policing Survey; Marie Currie Cancer Care – Derbyshire Walk; Vacancies
16	General Circular: Local Government Pension Scheme; GH Speed 2 (HS2); 2013/2014 Pay Award; HR Workshop – Keeping your Council Compliant; Planning Seminar; Good Councillor’s Guide 4 th Edition.
17	General Circular: Proposed combined authority for the areas of Barnsley, Doncaster, Rotherham, Sheffield and 5 Derbyshire Districts; General Circular: Proposed combined authority for the areas of Barnsley, Doncaster, Rotherham, Sheffield and 5 Derbyshire Districts; A new code of practice which will encourage more effective use of CCTV cameras comes into force; Seasonal Decorations; NALC - Legal Topic Notes 19 and 31 have recently been updated and are available on the DALC website, members area; Local Councils Explained; Playground Inspection Training; Finding & Bidding for Project Funding; Sport England’s Small Grant Fund; Vacancy – Clerk/RFO for Hope with Aston Parish Council.
	DALC AGM – Appointment of President and Vice Presidents for 2013/2014, nominations.

- 22. AMT – notice of Action for Market Towns Convention, Towns Alive 13 at Congleton Town Hall 6-7th November 2013.
- 23. Manchester & Pennine Waterway – e-mail regarding rubbish on towpath.
- 24. Cllr Rodney Gilmour – information about fracking.

C13/84 Dog Fouling Issues

RESOLVED: To write to Mark Beaumont, Manager of the Tesco Store, requesting that Tescos provide a litter bin at the site for community use.

RESOLVED: To write to HPBC in support of the three Dog Control Orders proposed for the Memorial Park and football pitches and request implementation as soon as possible.

C13/85 Mechanics Institute – Structural Survey Quotations

Five quotations had been received to undertake a full structural survey of the Mechanics Institute.

RESOLVED: To accept the quotation from Peter Graham, R Rhodes and Partners, for £750 to carry out the survey.

RESOLVED: To obtain quotations for removing overgrown vegetation from the rear of the Mechanics Institute.

C13/86 Replacement Bus Shelter at Soldier Dick, Furness Vale

In July 2013 a bus shelter owned by Whaley Bridge Town Council was demolished in a road traffic collision. DCC has removed the damaged shelter, will install a new shelter on the site and will follow up an insurance claim. The new shelter will be lit by mains electricity (supplied and financed by DCC) instead of solar panels which were ineffective at this location.

RESOLVED: To complete and return the Agreement Form for this work to DCC.

C13/87 Minutes of Regeneration Meeting with United Utilities on 26th July 1013

The above minutes were received. HPBC will be meeting again with Trevor Hosking from United Utilities on 18th September 2013 at Buxton to discuss land issues.

RESOLVED: To ascertain whether the time limited conditions on the Section 106 Agreement with Tesco for the construction of the Goyt River Bridge could be adjusted and extended and ask Cllr Caitlin Bisknell (HPBC) whether any progress has been made with discussions with Tesco on this subject.

C13/88 Grants and Donations to Local Organisations

RESOLVED: To make the following grants and donations:

	£
1 Footsteps Youth Club – youth support (already paid)	60.00
2 Whaley Bridge Community Fireworks and Lantern Parade	175.00
3 Chapel-en-le-Frith Mobile Physiotherapy Service	50.00
4 Whaley Bridge Cricket Club	100.00
5 Furness Vale COGS – donation towards field project.	200.00
6 Whaley Bridge Training Band – cost of rehearsal facilities.	100.00
7 Whaley Bridge Royal British Legion – towards costs of Remembrance Sunday.	100.00
8 Whaley Bridge Welldressing 2014 – donation towards childrens welldressing event.	100.00

TOTAL £ 885.00

C13/89 Memorial Park Refurbishment – Availability of Cenotaph for Remembrance Sunday Service

HPBC has informed the Royal British Legion that the Cenotaph will not be available for the wreath-laying service on Remembrance Sunday again this year due to the refurbishment work being undertaken in the park.

RESOLVED: To send a letter to Simon Baker, the Chief Executive of HPBC, expressing concern and disappointment that the cenotaph would not be available for the second year running for this important local memorial service and requesting an urgent meeting within the next seven days to review and re-arrange their plans and schedules with Horticon (the contractors) to allow the most important ceremony of the year in the Memorial Park to take place at the cenotaph.

RESOLVED: To also write to the Heritage Lottery Fund, which is funding the refurbishment of the Memorial Park, expressing the council's concerns as above and stating that the work is preventing this important event.

C13/90 Sunnybank Allotment Site – Drainage and Expansion Project

Cllr Swift updated members on progress with the project. The water tank and associated piping had been installed. A Working Party had taken place on 7th September 2013. He expressed concern that HPBC had still not felled the large dead tree on site as previously agreed with Monica Gillespie.

RESOLVED: That volunteers on the waiting list for allotments that had been working regularly and voluntarily on the drainage and site expansion project would be moved to the top of the waiting list and be offered the new allotments first.

C13/91 Sunnybank Allotment Lease – New Allotment Lease

The Heads of Terms for the new allotment lease with HPBC were received and discussed. Concern was expressed about the re-drawn boundary and reduction in site area and the area designated for HPBC composting which did not include an area for raised beds at the entrance to the site as had been previously agreed.

RESOLVED: Not to accept the proposed Heads of Terms as the site area had been reduced and no additional section provided for raised beds.

C13/92 Producing a Neighbourhood Plan

Cllr Thomas gave a progress report. The working group is planning consultations with site owners and prospective developers and had visited the Grade II* listed transhipment warehouse with the Canal and River Trust. A follow up meeting is planned with English Heritage to understand the parameters for any development of the shed at the Canal Basin.

RESOLVED: To approve expenditure of £100 to obtain an up to date settlement report (rural community profile) from OCSI (Oxford Consultants for Social Inclusion).

C13/93 Sports Association – Installation of a New Water Heater

Several quotations had been sought but only one received.

RESOLVED: To accept the quotation for £550 + VAT from Stanway & Hallows Electrical Ltd to provide and install a new water heater in the caretaker's cupboard at the sports pavilion.

C13/94 Inadequate Parking Provision at Reddish Avenue
An email had been received from a resident of Reddish Avenue who is concerned about the inadequate and dangerous parking situation.
RESOLVED: That Cllr Pritchard would progress this issue with HPBC.

C13/95 Articles for Autumn Newsletter 2013
Suggestions for articles included:
Christmas Festivities
Plans for the Firework Display
List of grants and donations
Progress with Neighbourhood Plan
Composting
Red telephone box information point

C13/96 Christmas Festivities 2013
Christmas festivities and lights will take place on Friday, 29th November at Whaley Bridge and on Thursday, 28th November at Furness Vale.
RESOLVED: To purchase two Christmas trees from HPBC.

C13/97 Quotation for Updating the Honours Board in the Main Hall
A quotation was received from Andrew Lomas for £120 to signwrite the new names on the Honours Board including materials.
RESOLVED: To accept the quotation from Andrew Lomas for £120.

C13/98 Part II - Matters to be discussed after the exclusion of the press and public.
Staff Salary Reviews 2013
The Clerk presented details and recommendations for increasing the staff salaries.
RESOLVED: To increase the annual salary for all employees by 1% based on agreed rates from the National Joint Council (NJC) for Local Government Services and recommended by NALC and SLCC, backdated to 1st April 2013.
RESOLVED: To increase the hours worked per week by one for the Town Clerk and her Assistant, commencing 1st September 2013.

Signed as a true and correct record of the meeting.

.....Chair

List of Abbreviations:

AMT	Action for Market Towns
CAB	Citizens Advice Bureau
Cllr	Councillor
COGS	Community Organising Green Space (Furness Vale)
CVS	Council for Voluntary Services
DALC	Derbyshire Association of Local Councils
DALGS	Derbyshire Aggregates Levy Grant Scheme
DCC	Derbyshire County Council
DDEP	Derby & Derbyshire Economic Partnership
DDHPAP	Derbyshire Dales and High Peak Accessibility Partnership
DEP (now)	Derbyshire Economic Partnership
DRCC	Derbyshire Rural Community Council
EMDA	East Midlands Development Agency
HLF	Heritage Lottery Fund
HP&HV CRP	High Peak & Hope Valley Community Rail Partnership
HPBC	High Peak Borough Council
HPCH	High Peak Community Housing
MUGA	Multi-Use Games Area
NALC	National Association of Local Councils
PC	Police Constable
PCSO	Police Community Support Officer
PDNPA	Peak District National Park Authority
PDSEG	Peak District Sustainable Energy Group
RAD	Rural Action Derbyshire
SA	Sports Association
SEMMMS	South East Manchester Multi Modal Study
SLCC	Society of Local Council Clerks
SNT	Safer Neighbourhoods Team
W3	Whaley Water Weekend
W4W	Whaley4wards
WBA	Whaley Bridge Association
WBFC	Whaley Bridge Football Club
WBTC	Whaley Bridge Town Council