

# WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA  
Town Clerk: Mrs S Raybould Tel: 01663 733068  
e-mail: [towncouncil@whaleybridge.com](mailto:towncouncil@whaleybridge.com)

**Meeting:** Town Council  
**Date:** 9<sup>th</sup> May 2013  
**Time:** 8pm  
**Venue:** Mechanics Institute  
**Present:** Councillors Thomas (Chair), Mrs Susanne Lomas (until 9.05pm), Lomax, Gilmour, Goldfinch, Pritchard, Swift, Wild and Mrs Anne Winter. PC Ellen Barlow

## MINUTES

### **C13/14 Apologies for Absence**

Apologies for absence were received from Cllrs Bowden, Linda Leather and Taylor.

### **C13/15 Declarations of Members' Interests (2)**

Cllr Goldfinch	Agenda Item 13,14	Member of Sports Assoc Exec. Member of Website Panel and Forum Moderator
Cllr Pritchard	Agenda Item 13,14	Member of Sports Assoc. Exec. Member of Website Panel

### **C13/16 Community Police**

PC Ellen Barlow reported crime statistics for the previous month, including a burglary at the petrol station at Tescos and she asked for residents to be more vigilant. Cllr Pritchard thanked PC Barlow and her associated community team for their hard work over the past year.

### **C13/17 Open Forum – No members of the public were present.**

### **C13/18 Minutes of the Town Council Meeting held on 11<sup>th</sup> April 2013**

**RESOLVED:** That the minutes of the Town Council Meeting held on the 11<sup>th</sup> April 2013 were a true and correct record and the Chair was authorised to sign them.

### **C13/19 Clerk's Report**

The Clerk's report was received.

**C13/20 Internal Audit of Year End Accounts**

The Clerk reported that the Internal Auditor, Barrie Woodcock, had audited and approved the council's accounts to 31<sup>st</sup> March 2013.

**C13/21 Trusted IT Quotation for Additional Software and Support**

**RESOLVED:** To accept the quotation for £160.00 + VAT from Trusted IT to provide Microsoft Windows 7 computer software plus engineer support time in order to ensure that both office computers would be compatible with the new office computer system.

**C13/22 Accounts for Payment**

It was **RESOLVED** that the accounts below be authorised for payment.

<b>Chq</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
2331	HMRC	PAYE & NI APRIL	627.09
2332	Glasdon UK Ltd	Seat and plaque	1136.32
2333	CCMA Services Ltd	Payroll admin charge Jan-Jun	184.32
2334	Environment Agency	B'Pond Abstraction Licence	25.00
2335	Peartree Print	Stationery	87.96
2336	Bellas Coffee Shop	ATM provisions	22.25
2337	Preserva CCS Ltd	Library damp proofing MI	1034.40
2338	MAP Ltd	Newsletter distribution	126.00
2339	Mechanics Institute	May account	578.67
2340	Signs Made Here Ltd	Red kiosk signs	80.00
2341	S Drinkwater & Son Ltd	Materials for red kiosk project	384.00
2342	Unicorn Restorations	Materials for red kiosk project	426.78
2343	Cash	Petty cash May account	69.98
2344	DCC	Superannuation Apr & May	971.50
0426	HPBC	SA – rates June	162.00
<b>TOTAL £</b>			<b>5916.27</b>

**C13/23 Reports from Representatives on Outside Bodies**

**Cllr Susanne Lomas** reported on behalf of **Furness Vale COGS** (Community Organising Green Space). The COGS Field Day will take place on Saturday 18<sup>th</sup> May 2013. The QE2 Status application is awaiting approval from High Peak Borough Council.

**Cllr John Pritchard** reported on behalf of the **High Peak and Hope Valley Community Rail Partnership**. Mark Barker had retired as Line Manager for Northern Rail and been replaced by Don Jary. The next meeting of the HP & HV CRP will take place on 20<sup>th</sup> June 2013.

**C13/24 Correspondence**

1. HPBC – Tree Works consultation
2. RAD – village halls food safety consultation press release.
3. DCC – Composting press release.

4. Penderels Trust – development of Personal Assistant Register for Derbyshire in support of independent living within their own homes for people with disabilities.
5. CPRE – information about their new transport toolkit available online.
6. Bill Newton Dunn MEP – report to Derbyshire.
7. HPBC – information about new online service Peak Business for Community Action.
8. Network Rail – enquiry about land ownership between railway and Chapel Road adjacent to Cadster Mill. HPBC also contacted.
9. RAD – notification that Rural Action Derbyshire membership is now free.
10. Preserva CSS Ltd – report following work on damp in the library.
11. Action for Market Towns – information about assistance with grant funding for Neighbourhood Planning Support.
12. Christine Latham – email with thanks for the Community Awards.
13. Cllr Mrs Anne Winter – copy of letter of support for Toddbrook Sailing Club’s Funding Application.
14. HPBC – papers for Ordinary and Annual Meeting of HPBC on 8/05/2013.
- 15.

No:	DALC Circulars and Information 2013 – Content
09	General Circular: HR Workshops – keeping your council compliant; vacancy.
10	General Circular: Community Infrastructure Levy; CCLA and the Public Sector Deposit Fund; Internal Auditor; Severn Trent Water; Online Banking; North Derbyshire Clinical Commissioning Group; DCLG Empowering Communities survey.
11	General Circular: HR Workshops – keeping your council compliant; DALC Annual Executive Meeting and AGM; RAD ready to help Communities tap into Neighbourhood Planning Cash.

16. Mrs Footitt – card thanking council for the awards presentation event.
17. Friends of the Peak District – information about fund raising event at Taddington Church at 7.30pm on Saturday 25<sup>th</sup> May 2013. Choral music by local choir Renaissance Voices.
18. Jon Goldfinch – response regarding selection of interview panel, applicants for interview and interview date and venue. **It was resolved to discuss this item in Part 2 of the meeting.**
19. Department for Transport – consultation on Community Rail Designation for two rail routes; Glossop Line and Buxton Line (Buxton to Manchester). Deadline for response 17<sup>th</sup> June 2013.

20. Local Works – request for financial support for campaign to save high streets and communities from supermarkets.
21. WBTC/HPBC – e-mails regarding Insurance for Sports Association Facilities.
22. HPBC – recent TPO (Tree Preservation Order) applications and decisions, including approval with conditions to fell one Elm (Alder) at Bings Wood at rear of 28 Woodbrook.
23. Chapel-en-le-Frith Mobile Physiotherapy Service – papers for AGM on 13<sup>th</sup> June 2013 at 7.30 in Chinley Independent Chapel Thornsett Room.
24. Email from Diane Cooper re: Memorial Park Refurbishment Project  
**It was agreed to ask HPBC to provide an up-to-date progress report on the Memorial Park refurbishment project. Councillors registered disappointment and concern about the lack of communication and information provided by HPBC.**

**C13/25 Annual Town Meeting 2013**

The minutes of the Annual Town Meeting which took place on 26<sup>th</sup> April 2013 were received and noted. A question had been received from Mr M Renshaw regarding housing and land issues at Reddish Avenue. (Minute T2013/07). Cllr Pritchard stated that he had exchanged emails with Mr Renshaw and made officers at HPBC aware of the issues regarding the responsibility for funding maintenance of land located adjacent to council houses, some of which are now in private ownership. Cllr Pritchard reported that High Peak Community Housing had closed and the service passed back in house to High Peak Borough Council.

**C13/26 Producing a Neighbourhood Plan**

Notes of the Public Meeting which took place on 26<sup>th</sup> April 2013 had been circulated to members. A list of interested volunteers had been produced. The next meeting will take place on 16<sup>th</sup> May 2013.

**C13/27 Insurance Policy Renewal 2013/14**

Quotations were received from Zurich Insurance plc and WPS Insurance Brokers.

**RESOLVED:** To accept the quotation for £1868.21 for a three year term from Zurich Insurance plc.

**C13/28 Concessionary Use of the Sports Pavilion on 7<sup>th</sup> July 2013**

A letter was received from Whaley Bridge Rose Queen Festival Committee requesting concessionary use of the Sports Pavilion for a Village Games/Sports Day event planned for 7<sup>th</sup> July 2013.

**RESOLVED:** To permit concessionary use of the pavilion for this event.

**C13/29 Community Website and Forum**

A copy of the Whaley Bridge Forum Rules v 2.1, dated 2<sup>nd</sup> May 2013, had been circulated. These had been recently revised by the Website Panel.

**RESOLVED:** To adopt the Forum Rules v 2.1 as presented.

**C13/30 Sunnybank Allotment Site**

Cllr Swift reported that a Working Party would be taking place on 11<sup>th</sup> May 2013. He reported current progress with the clearance and drainage project. Sources of water onto the site had been identified and he also requested assistance with producing a plan of the site. No confirmation had yet been received from Monica Gillespie (HPBC) regarding permission to carry out work to two trees. No progress had been made with updating the lease with HPBC for increasing the size of the allotment site.

It was agreed to put this item on the agenda for the June meeting.

**C13/31 Rights of Way Minor Maintenance Agreement 2013/14**

A letter was received from Derbyshire County Council giving details of the Minor Maintenance Agreement for 2013/14.

Cllr Pritchard suggested that more maintenance work was required on the footpath between Whaley Lane and Reservoir Road.

It was agreed to liaise with David Frith to obtain additional suggestions for footpath maintenance work which would comply with the MMA scheme rules.

**C13/32 Part II – Matters to be discussed after exclusion of press and public**

**The Council may resolve that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of items which involve the likely disclosure of exempt information.**

**New Caretaker for Sports Pavilion and Multi-Use Games Area (3G AGP)**

Three applications had been received for the post. It was agreed to interview all three applicants on 17<sup>th</sup> May 2013 at the Sports Pavilion. The interview panel was agreed.

Signed as a true and correct record of the meeting.

.....Chair

## List of Abbreviations:

AMT	Action for Market Towns
CAB	Citizens Advice Bureau
Cllr	Councillor
COGS	Community Organising Green Space (Furness Vale)
CVS	Council for Voluntary Services
DALC	Derbyshire Association of Local Councils
DALGS	Derbyshire Aggregates Levy Grant Scheme
DCC	Derbyshire County Council
DDEP	Derby & Derbyshire Economic Partnership
DDHPAP	Derbyshire Dales and High Peak Accessibility Partnership
DEP (now)	Derbyshire Economic Partnership
DRCC	Derbyshire Rural Community Council
EMDA	East Midlands Development Agency
HLF	Heritage Lottery Fund
HP&HV CRP	High Peak & Hope Valley Community Rail Partnership
HPBC	High Peak Borough Council
HPCH	High Peak Community Housing
MUGA	Multi-Use Games Area
NALC	National Association of Local Councils
PC	Police Constable
PCSO	Police Community Support Officer
PDNPA	Peak District National Park Authority
PDSEG	Peak District Sustainable Energy Group
RAD	Rural Action Derbyshire
SA	Sports Association
SEMMMS	South East Manchester Multi Modal Study
SLCC	Society of Local Council Clerks
SNT	Safer Neighbourhoods Team
W3	Whaley Water Weekend
W4W	Whaley4wards
WBA	Whaley Bridge Association
WBFC	Whaley Bridge Football Club
WBTC	Whaley Bridge Town Council