

WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Town Clerk: Mrs S Raybould Tel: 01663 733068
e-mail: towncouncil@whaleybridge.com

Meeting: Town Council
Date: 13th June 2013
Time: 7.30pm
Venue: Mechanics Institute
Present: Councillors Thomas (Chair), Mrs Susanne Lomas (until 9.00pm), Linda Leather, Lomax, Gilmour, Goldfinch, Pritchard, Swift, Taylor, Wild and Mrs Anne Winter. PCSO Tracy Jones

MINUTES

C13/33 Apologies for Absence

Apologies for absence were received from Cllr Bowden.

C13/34 Declarations of Members' Interests (2)

Cllr Goldfinch	Agenda Item 22 Planning Committee Application: HPK/2013/0055	Communications with the applicant.
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Cllr Pritchard	Agenda Item 22 Planning Committee Application: HPK/2013/0242	Neighbour of applicant.
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C13/35 Community Police

PCSO Tracy Jones reported crime statistics for the previous month. Concern was expressed about vehicles accessing the skatepark via the Memorial Park without permission. The police are aware of the situation and will monitor the area. Steps have been taken by HPBC to prevent access in the future.

C13/36 Open Forum – No members of the public were present.

C13/37 Minutes of the Annual Town Council and Ordinary Town Council Meetings held on 9th May 2013

RESOLVED: That the minutes of the above meetings held on the 9th May 2013 were a true and correct record and the Chair was authorised to sign them.

C13/38 Clerk's Report

The Clerk's report was received.

C13/39 Accounts for Payment

It was **RESOLVED** that the accounts below be authorised for payment.

Chq	Payee	Description	Amount
2345	Street Entertainers	W3 Entertainer	690.00
2346	Marquees.Com Ltd	W3 Marquee	1210.80
2347	Brunel Engraving	Tree plaques	315.12
2348	B Woodcock	Internal audit fee	103.86
2349	Zurich Insurance	Insurance	1868.21
2350	Peartree Print	Shallcross Trail flyers	100.00
2351	Mechanics Institute	June 2013 account	595.17
2352	F Frodsham	Tub replacements	135.00
2353	Trusted IT Ltd	New computer	1218.00
2354	Shelter Maintenance	Bus shelter cleaning/repair	119.33
2356	Signs Made Here Ltd	Plaques for FV benches	38.00
2357	RBS Ltd	Computer maintenance	270.00
2358	Trafalgar Marine Ltd	W3 Hire of dayboat	130.00
2359	F Frodsham	Summer planting/baskets	5138.00
2360	DCC	Superannuation payment	485.75
2361	M J Whelan	Station approach project	3959.00
2362	S Drinkwater Ltd	Materials	317.07
2363	Arien Designs Ltd	Interpretation board deposit	396.50
2364	Cash	Petty cash – June account	45.78
0427	Southern Electric	SA – Electricity	478.45
0428	Stanway & Hallows Ltd	SA – Electrical materials	53.88
0429	HPBC	SA – Rates	162.00
0430	HFE Signs Ltd	SA – Banner	71.96
TOTAL £			17901.88

C13/40 Reports from Representatives on Outside Bodies

Cllr Susanne Lomas reported on behalf of **Furness Vale COGS** (Community Organising Green Space). The application to Sport England for a grant of £50,000 had been successful. Work would start shortly to improve the Furness Vale football field including drainage and levelling.

Cllr John Pritchard reported that the British Transport Police had made arrests for drug trafficking. The DALC AGM would take place on 10th September 2013.

C13/41 Correspondence

1. HPBC – Memorial Park progress report.
2. High Peak CVS – Training programme and workshops.
3. DCC – Agenda for Parish and Town Liaison Forum - 6th June 2013.

4. Derbyshire Alert – public notice of temporary speed restriction on A5004 Buxton to Whaley Bridge from 24th June to 30th August 2013.
5. Action for Market Towns – notice of Town Team Initiative Workshop at Poynton 11th June 2013.
6. Furness Vale COGS – update 2013.
7. Environment Agency – information about recently completed study of rivers and flooding including identification of River Goyt and tributaries in Whaley Bridge with a request to attend a council meeting to discuss.
8. Bill Newton Dunn MEP – report from European Parliament.
9. Open Spaces Society – request for financial support and update on progress.
10. PDNPA – Adoption of Climate Change and Sustainable Building Supplementary Planning Document.
- 11.

No:	DALC Circulars and Information 2013 – Content
12	General Circular: Online Banking; Training Events; Rural Action Derbyshire Vacancy – Wheels to Work; Local Councils Win New Community Powers.

12. Various – e-mails regarding security and criminal damage at the skatepark and Sports Association facilities Off Park Road.
13. Peak District NPA – Felling Licence Application Consultation – Round Planting Wood, Taxal. **Cllrs Taylor and Swift will investigate the location and report comments. It was agreed to request that the area was re-stocked with native species trees.**
14. Cllr D Lomax – copy of e-mail from Dawn Teggat requesting maintenance of the top of the Shallcross Incline and a litter bin. **Agreed to contact Joanne Higgins and Maxine Collinson and request that HPBC provide and empty a litter bin at this location. Cllr Swift volunteered to trim the area around the public seat and information board short term. It was agreed to obtain quotes from local people to carry out this work longer term. July agenda item.**
15. DCC – e-mail response that inspection on 7th June 2013 of Pavement kerb on Reservoir Road reports no appreciable deterioration in this location.
16. Cllr Pritchard – e-mail reporting completion of renovation works at WB toilets is currently expected to be Friday 26th July 2013.
17. Email from Cllr Gilmour re: Memorial Park refurbishment project.

18. Minutes of Bingswood Access and Canal Basin Regeneration Panel meeting held on 3rd June 2013.
19. Emails from Monica Gillespie and Teresa Hughes re: Tree works at Whaley Hall affecting Brookfield Pond Nature Reserve.
20. HPBC Standards Committee agenda for meeting on 19 June 2013.

C13/42 Internal Audit of Accounts to 31st March 2013

The accounts for the financial year 2012/13 had been audited and approved by Mr Barrie Woodcock. He completed and signed the Internal Audit section of the Annual Return with no further action required.

C13/43 Approval and Signature of the Annual Return 2012/13, Statement of Accounts and Annual Governance Statement

The completed Annual Return for 2012/13 was received.

RESOLVED: To approve the accounts to 31st March 2013 and to authorise the Chair, Cllr Martin Thomas, to sign the Annual Return, Statement of Accounts and Annual Governance Statement as a true and correct record.

The year-end accounts and signed Annual Return will be submitted to the External Auditor (Grant Thornton) by 17th June 2013.

C13/44 Producing a Neighbourhood Plan

A Neighbourhood Plan working group meeting had taken place on 12th June 2013 and Cllr Thomas reported progress. It was agreed that Whaley Bridge Town Council would hold the funds for this group.

C13/45 Quotations for Building Work to Move Clerk's Office to Reading Room in the Mechanics Institute

Three quotations had been received.

RESOLVED: To accept the quotation for £1722 from Chris Cass Building Services to undertake the building work in connection with transferring the Clerk's Office to the Reading Room, to be funded by WBTC. Work to commence at the beginning of August.

RESOLVED: To reallocate the budget of £1500 for the provision of a part-funded dog enforcement officer to the budget for Mechanics Institute refurbishment for 2013.

RESOLVED: To accept the quotation from Disley Windows Ltd for £3986 to replace the front downstairs windows in the Mechanics Institute with new double glazed timber units.

C13/46 Re-negotiating the Lease for the Toilet Area and Garage within the Mechanics Institute with Frederic Robinson

RESOLVED: To carry out a full structural survey of the building and obtain quotations for this work.

RESOLVED: To engage Cooper Sons Hartley and Williams (Buxton) as solicitors to proceed with negotiating a long-term lease with Frederic Robinson Ltd which would meet with the criteria for Big Lottery grant funding.

C13/47 Report from the Bingswood Access and Canal Basin Regeneration Panel

Minutes of the meeting held on 3rd June 2013 were received.

RESOLVED: That the Clerk write to Mike Morris (HPBC – with a copy to Cllr Claff, Dai Lerner, Perry Wardle, Caitlin Bisknell, and Andrew Bingham MP) asking whether he wishes to accompany the panel to a meeting with Trevor Hosking and to also ask him for answers to the questions listed in Item 8 of the above minutes.

RESOLVED: To send a formal response to the letter from United Utilities stating that a meeting will be arranged in due course with participants currently being identified.

C13/48 Sunnybank Allotment Site

Cllr Swift reported that he had met Monica Gillespie (HPBC Tree Officer) on site on 11th June 2013 to agree further work to be undertaken to trees on the site which would benefit the drainage and clearance project. HPBC had agreed to remove one tree and prune back overhanging branches within the next six weeks.

The exact boundary line of the allotment site needed to be identified and confirmed by HPBC Estates Department and staked out. The next meeting of the Allotment Working Party was due to take place on 15th June 2013.

C13/49 Rights of Way Minor Maintenance Agreement 2013/14

The Clerk had asked Steve Rumbellow to revisit Footpath 110, Reservoir Road to Whaley lane, to ascertain what further work would be required to improve access from the Reservoir Road end and to obtain a quotation from him for the work.

RESOLVED: To undertake further work required to FP 110 as recommended by Steve Rumbellow, providing it adheres to the criteria, terms and grant limitations of the Minor Maintenance Agreement.

C13/50 Brookfield Pond Nature Reserve Hedge along Reservoir Road

A report was received from Fran and Ken Frodsham (Grounds Maintenance Contractors) following inspection of the hedge along Reservoir Road adjoining the Brookfield Pond Nature Reserve. Concern was expressed that the hedge had, over many years, encroached on to the pavement and was causing an obstruction to pedestrians. It was felt that severe pruning or removal and replanting the hedge was necessary where it had overgrown and obstructed the pavement along Reservoir Road. Monica Gillespie recommended that tree surgeons be employed to carry out this work following the bird nesting season.

RESOLVED: To obtain quotations to cut back and/or remove and replant the hedge adjoining Brookfield Pond Nature Reserve as necessary to allow pedestrians unobstructed access along the pavement.

C13/51 Computer Management and Support Contract

A quotation for £60 per month + VAT was received from Trusted IT to provide a maintenance and support contract for the council's office computers.

RESOLVED: Not to accept this quotation as it was felt that a maintenance contract was not necessary at the present time.

C13/52 Grounds Maintenance Work at Whaley Hall

Concern was expressed about extensive grounds maintenance and tree work being carried out at Whaley Hall which was encroaching along the embankment at Brookfield Pond.

RESOLVED: That Cllrs Taylor, Swift and the Clerk would attend a meeting on 17th June 2013 with Rev David Hall at Whaley Hall to view the work and agree any necessary remedial action or repairs and discuss erecting or repairing the fence to mark the boundary between Whaley Hall and Brookfield Pond Nature Reserve.

Signed as a true and correct record of the meeting.

.....Chair

List of Abbreviations:

AMT	Action for Market Towns
CAB	Citizens Advice Bureau
Cllr	Councillor
COGS	Community Organising Green Space (Furness Vale)
CVS	Council for Voluntary Services
DALC	Derbyshire Association of Local Councils
DALGS	Derbyshire Aggregates Levy Grant Scheme
DCC	Derbyshire County Council
DDEP	Derby & Derbyshire Economic Partnership
DDHPAP	Derbyshire Dales and High Peak Accessibility Partnership
DEP (now)	Derbyshire Economic Partnership
DRCC	Derbyshire Rural Community Council
EMDA	East Midlands Development Agency
HLF	Heritage Lottery Fund
HP&HV CRP	High Peak & Hope Valley Community Rail Partnership
HPBC	High Peak Borough Council
HPCH	High Peak Community Housing
MUGA	Multi-Use Games Area
NALC	National Association of Local Councils
PC	Police Constable
PCSO	Police Community Support Officer
PDNPA	Peak District National Park Authority
PDSEG	Peak District Sustainable Energy Group
RAD	Rural Action Derbyshire
SA	Sports Association
SEMMMS	South East Manchester Multi Modal Study
SLCC	Society of Local Council Clerks
SNT	Safer Neighbourhoods Team
W3	Whaley Water Weekend
W4W	Whaley4wards
WBA	Whaley Bridge Association
WBFC	Whaley Bridge Football Club
WBTC	Whaley Bridge Town Council