

WHALEY BRIDGE TOWN COUNCIL

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA
Town Clerk: Mrs S Raybould Tel: 01663 733068 e-mail: towncouncil@whaleybridge.com

Meeting: Town Council
Date: 12th June 2014
Time: 7.30pm
Venue: Mechanics Institute
Present: Councillors Pritchard (Chair), Bowden, Gilmour, Lomax (from 7.58), Thomas, Taylor, Wild and Anne Winter. PC Ellen Barlow

MINUTES

C14/34 Apologies for Absence

Apologies for absence were received from Cllrs Goldfinch, Linda Leather, Susanne Lomas and Swift.

C14/35 Declarations of Members' Interests and Dispensation Applications (3)

Cllr Pritchard	Agenda Item 4 Memorial Park Refurbishment Project	Member High Peak BC
	Agenda Item 16 Rose Queen Application Sports Day Pavilion & 3AGP Concessionary Use	Member of Sports Association Management Committee
Cllr Thomas	Agenda Item 19 Funding for Youth Club Project	Chair of WB Community Trust
Cllr Lomax	Agenda Item 22 Matter of Urgent Nature Twinning Plaque	Chair of Town Twinning

C14/36 Community Police

PC Ellen Barlow gave crime statistics for the previous month. Problems with speeding on Whaley Lane were raised and discussed. Cllr Thomas offered assistance with any speed gun exercise. It was noted that a walk round with police was scheduled for Tuesday 24th June 2014.

C14/37 Memorial Park Refurbishment Project & Linear Park

High Peak Borough Council Officers Christine and Les Latham attended the meeting to report on progress with the Memorial Park Refurbishment Project and answer any questions. Some questions from the Town Council had already been addressed at a meeting of members with Christine in the Park on Tuesday 10th June, however further questions from Cllr Swift had been presented subsequently.

Copies of breakdown costs of the project were circulated and details confirmed regarding use of some of the contingency, which requires Heritage Lottery approval, for increased specification of cenotaph paving and spread of activity costs over 10 years for Green Flag Award status. It was noted that the project work by Horticon was very close to being completed and HPBC would be carrying out all remaining work required and wet areas have been and will continue to be addressed. No claim would be made for overrun costs.

Linear Park problems with the installation of grating causing access issues and the 5-bar maintenance gate were raised. Les Latham agreed to ask Phil Wiggans to look at the grating problem and investigate the gate with Christine that evening.

C14/38 Open Forum

Mr Nye Rowlands addressed the Council in support of his request from Whaley Bridge Community Trust for funding for Footrest, youth drop in project.

RESOLVED: To make a change to the order of business and take agenda item 19 - Funding of Youth Club Project next.

C14/39 Funding of Youth Club Project

RESOLVED: To suspend Standing Orders to allow Mr Rowlands and Youth Worker, Karen Spencer, to provide further information as required.

Further details of the funding required were discussed and established.

RESOLVED: To reinstate Standing Orders.

Availability of funding in the Town Council budget was considered.

RESOLVED: To make a payment of £540 from the Grants & Donations budget and advise that a further request be submitted to the next round of applications for Grants and Donations, when the Council discussion will return to the issue.

Mr Rowlands was advised to apply to High Peak Borough Councillors who each had £1000 available to award at their discretion.

C14/40 Minutes of the Annual Council Meeting held on 8th May 2014

RESOLVED: That the minutes of the Annual Council Meeting held on 8th May 2014 were a true and correct record of the meeting and the Chair was authorised to sign them, subject to deletion Cllrs Gilmour and Goldfinch's names from the list of those present.

C14/41 Minutes of the Town Council Meeting held on 8th May 2014

RESOLVED: That the minutes of the Town Council Meeting held on 8th May 2014 were a true and correct record of the meeting and the Chair was authorised to sign them.

C14/42 Clerk's Report

The Clerk's Report was received.

C14/43 Accounts for Payment

It was **RESOLVED** that the accounts listed below be authorised for payment:

Chq	Payee	Description	Amount
2536	Barrie Rudd	Annual Community Award	40.00
2537	Shipsape Marine Services	Flagstaff repairs	40.00
2538	DCC	Superannuation May/June	1076.28
2539	Marquess.Com Ltd	W3 Marquee hire	1311.60
2540	HPBC	Planning Application fee	192.50
2541	DALC	Training	20.00
2542	Trusted IT Ltd	Computer maintenance	66.00
2543	Trusted IT Ltd	Backup – June	30.00
2544	Street Entertainers	W3 Entertainment	690.00
2545	Cllr J Pritchard	Chair's Allowance balance	260.00
2546	Peartree Print	Stationery	16.20
2547	RBS Ltd	Maintenance contract	276.00
2548	Fran Frodsham/Piranha	Grounds maintenance	4588.10
2549	Shelter Maintenance Ltd	Bus shelter cleaning	60.12
2550	MAP Ltd	Newsletter distribution	126.00
2551	Information Commissioner	Data Protection Register	35.00
2552	Brady Corp Ltd	Dog warning signs	73.38
2553	Mechanics Institute	June account	629.67
2554	Barrie Woodcock	Internal audit	103.00
2555	HP Marquees	FV COGS Marquee	580.32
2556	Alto Digital Ltd	Photocopying	144.00
2557	Chronicle Accountants Ltd	June payroll	24.00
2558	Cash	Petty Cash – June	50.89
2559	HMRC	PAYE & NI May & June	1119.58
0463	HPBC	SA – Rates July	165.00
0464	Stanway & Hallows Ltd	SA - PAT testing	36.00
0465	Shorrocks Trichem Ltd	SA - Cleaning materials	19.15
0466	Southern Electric	SA - Electricity	637.96
0467	Bywater LP Gas	SA – Gas cylinders x 2	104.00
0468	S Drinkwater & Son Ltd	SA – Repair materials	7.91
		TOTAL	£ 12522.66

C14/44 Reports from Representatives on Outside Bodies

Cllr Thomas reported that W4W had a new chair – Cllr Jon Goldfinch and Secretary – Cllr John Pritchard; the planning application for the welcome to Whaley Bridge signs had been submitted; and there had been a good response engagement forms about the Transshipment Warehouse at the W3 event.

Cllr Pritchard reported appointment of Dr Jonathan Owen to NALC and introduction of a timetable for the next twelve months to improve DALC provision at Parish Council level.

C14/45 Correspondence

1. HPBC – notice of correction to High Peak Local Plan and extended period for making representations to Monday 23rd June 2014. Letter and e-mail.
2. Open Spaces Society – request for action to save threatened greens.
3. High Peak CVS – Training Programme and Workshops.
4. Cllr Thomas – information from environment agency’s Lyndsey Cottle and how to use sandbags.
5. HPBC – Consultation on changes to town centre regeneration funding.
6. HPBC – Regeneration grant support 2014/2015 information.
7. DCC – Community Safety Street Lighting Application information.
8. DCC – response regarding report of overgrown vegetation at Orchard Road Whaley Bridge with confirmation this is being dealt with and monitored.
9. DCC – (Public Footpath No. 15 (part) – Whaley Bridge) Railway Crossing Diversion Order 2014.
10. Barrie Walker – complaint about memorial park refurbishment project.
11. Whaley Bridge Cricket Club – thanks for recent assistance and request for funding towards scoreboard project. (N.B. The next Grants and Donations Applications review will be at the September meeting).
12. DCC – Temporary road closure notice for A6 Buxton Road at Barmoor Clough.
13. Local Government Pension Scheme – Employers’ Newsletter No. 123 – Discretions, Prudential AVCs, Pension System Change.
14. Local Government Pension Scheme – Employers’ Newsletter No. 122 – Pension Estimate Request, Additional Pension Contributions (APCs), completion of new Starter, Leaver and Change Forms.
15. Rural Action Derbyshire – Rural Matters Newsletter – May 2014.
16. Land Registry – Notification of registration of Mechanics Institute as an Asset of Community Value – Title No. DY452757

17. DALC Circulars:

No. 10/2014 – General – DALC website, Financial Regulations training, protocol on the recording and filming of council and committee meetings, vacancies, training diary.

No. 11/2014 – Keeping of Documents.

18. Cllr Pritchard – HPHVCRP Partnership meeting papers for Thursday, Minutes of meeting 27.03/14, Line Plan Hope Valley, Designated line plan Buxton.
19. The Electoral Commission - Individual Electoral Registration: the transition a guide for members.
20. Open Spaces Society – notice of AGM at 11.00am on Tuesday 8th July 2014 London. Open Space summer 2014 Vol 30 No 10.
21. DCC – Derbyshire pension Fund – Employers’ Newsletter Number 124.
22. HPBC – reply about mowing and fence problems at Charlesworth Crescent, Furness Vale.

C14/46 Brookfield Pond Boundary Fence

One quote for work to replace the Brookfield Pond Boundary Fence was received and it was noted that no further tender responses had been received.

RESOLVED: To accept the quote received from Mark Appleby for a concrete post and wire fence for the boundary between Brookfield Pond and Whaley Hall at a cost of £1511-00.

C14/47 Internal Audit Report for Year End Accounts to 31st March 2014

The accounts for the financial year 2012/13 had been audited and approved by Mr Barrie Woodcock. He completed and signed the Internal Audit section of the Annual Return with no further action required.

C14/48 Approval and Signature of the Annual Return 2013/14, Statement of Accounts and Annual Governance Statement

The completed Annual Return for 2013/14 was received.

RESOLVED: To approve the accounts to 31st March 2014 and to authorise the Chair, Cllr John Pritchard, to sign the Annual Return, Statement of Accounts and Annual Governance Statement as a true and correct record.

The year-end accounts and signed Annual Return will be submitted to the External Auditor (Grant Thornton) by 16th June 2014.

C14/49 Car Parks and Parking Provision

The meeting received information about recent attempts to address inadequate car parking in Whaley Bridge and a Northern Rail report prepared by Martyn Guiver in September 2009.

RESOLVED: To write to Paul Lewis and Andrea Kemp at High Peak Borough Council to request the Whaley Bridge Canal Basin car park Bring Site be closed and used for car parking.

C14/50 Rose Queen Family Sports Day – Concessionary Use

RESOLVED: To grant £100 to pay for use of 3AGP and pavilion facilities at Whaley Bridge Sports Centre for the Rose Queen Family Sports Day on 6th July 2014 and request free advertising for both Mechanics Institute and Sports Association facilities for hire.

C14/51 Minor Maintenance Scheme

Suggestions for the ROW Minor Maintenance Scheme were that improvements be made to the footpath entering the Memorial Park from Wharf Road to rectify its poor state and liability to flooding and consult with David Frith for further ideas.

C14/52 Local Government Pension Scheme

The meeting received and discussed information from the Local Government Pension Scheme and the need for Whaley Bridge Town Council as an employer to approve and publish their employer discretions by June 2014 as a statutory requirement. The information included possible discretions for WBTC provided by the clerk using the DCC published discretions as a guide.

RESOLVED: To delegate approval of suitable WBTC discretions for publication to a working group comprised of 3 councillors - Cllrs Pritchard, Thomas and Gilmour.

C14/53 Sunnybank Allotment Site – Water Supply Project and New Lease

In the absence of Cllr John Swift this item was deferred to the July meeting.

C14/54 Producing a Neighbourhood Plan

Cllr Thomas reported on the success and continuation of the Transhipment Warehouse consultation and the difficulties being experienced by all groups working towards achieving a Neighbourhood plan.

C14/55 Twinning Plaque

The meeting received information about proposals to send a plaque to Tymbarck with Cllr Taylor, for presentation to commemorate the 20th Anniversary of the twinning links between Whaley Bridge and Tymbarck.

RESOLVED: To approve purchase of a plaque from Leander Architectural as per the design presented to the meeting at a cost of £176.25 +VAT.

Signed as a true and correct record of the meeting.

.....**Chairman**

Date.....