

WHALEY BRIDGE MECHANICS INSTITUTE

Registered Charity No 520533

Mechanics Institute, Market Street, Whaley Bridge, High Peak, SK23 7AA

Secretary to the Trustee: Mrs S Raybould Tel: 01663 733068

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Meeting: Mechanics Institute Trustee
Date: 12th May 2011
Time: 9.30pm
Venue: Mechanics Institute (Meeting Room)
Present: Councillors Goldfinch (Chair), Bowden, Lomax, Pritchard, Swift, Thomas and Mrs Anne Winter. David Johnson

MINUTES

M11/01 Apologies for Absence

Apologies for absence were received from Cllrs Mrs Linda Leather, Taylor and Wild.

M11/02 Minutes

RESOLVED: That the minutes of the meeting held on 9th December 2010 were a true and correct record and the Chair was authorised to sign them.

M11/03 Matters Arising – None

M11/04 Approval of Audited Year End Accounts to 31st March 2011

It was noted that the year-end accounts had been audited and approved by Mr J Lawford.

RESOLVED: To approve the audited accounts for the year ending 31st March 2011 and the Chairman was authorised to sign them.

A copy will be submitted to the Charity Commission.

A copy of the Annual Report to the Trustee 2010/11 was also received.

M11/05 Rent for room over garage – Frederic Robinson Ltd.

Notice was received from Frederic Robinson Ltd proposing to increase the annual rent for the room over the garage to £90 per annum from 1st June 2011 (fixed for five years).

RESOLVED: That the increased rent be agreed.

Cllr Swift will continue to investigate transferring ownership of this space from Frederic Robinson Ltd to the Mechanics Institute Trustee.

M11/06 Reception Hatch from Entrance Hall to Clerk's Office

Cllr Goldfinch declared an interest and left the meeting for this item.

A quotation for £2310.00 was received from Chris Cass Builders to install a hatch from the entrance hall to the clerk's office.

RESOLVED: To obtain alternative competitive quotations for this work.

M11/07 Review of Hire Charges

Hire charges were last reviewed and increased in July 2010.

RESOLVED: To review hire charges at the next Trustee meeting.

M11/08 Refurbishment/Replacement UPVC windows 2011

RESOLVED: To accept the quote from Disley Windows Ltd to replace the window in the bar area and one on the left-hand side of the Main Hall with UPVC units at a cost of £725.00 each, to be funded by Whaley Bridge Town Council.

RESOLVED: To obtain quotations to replace the five front-facing windows with appropriate double-glazed wooden units to conform with conservation area requirements and to apply to Joanne Brooks (HPBC Conservation Officer) for a Heritage Regeneration Grant for this project.

Signed as a true and correct record:Chair